No.11023/1/2026-Admn. Date: 20.11.2026.

Government of India
Department of Social Justice & Empowerment
National Commission for Safai Karamcharis

B' Wing, 4th Floor, Lok Nayak Bhawan,
Khan Market, New Delhi-110003.

Subject: Engagement of Serving/Retired Government Servants / Qualified Professionals in NCSK on deputation and on short term Contract basis.

The National Commission for Safai Karamcharis, New Delhi invites applications from Serving Central Government/State Government/UTs/PSUs and Qualified Professionals for filling up various posts in NCSK on deputation/short term Contract basis initially for a period of 01 (One) year, which is extendable as per requirement to strengthen the working infrastructure of the Commission. The details of the vacancies, eligibility criteria, desired qualifications and experience, remuneration etc. are as under:

Vacancy for the Post of	**No. of Vacancy**	**Who can Apply**	**Eligibility Criteria / Educational Qualification**	**Age (As on ...)**	**Remuneration**
Deputy Director (R & D)	01	Serving Central Government/State Govt/UTs and PSUs	Serving officials who have been serving in analogous or preferably higher posts of Central Government/State Govt/UTs and PSUs. Preference will be given to officers having experience in making presentations, reports, analysing data, devising policy & scheme, with knowledge of English and Hindi writing, computers and E-office.	Should not be more than 45 years of age	As per Govt. Rules for deputation
		Retired Central Government/State Govt/UTs and PSUs	Retired officials who have superannuated from analogous or higher posts of Serving Central Government/State Govt/UTs and PSUs. Preference will be given to officers having experience in making presentations, reports, analysing data, devising policy & scheme, with knowledge of English and Hindi writing/computers.	Should not be more than 62 years of age	Remuneration will be fixed in accordance with Department of Expenditure's O.M. No. 3-25/2020-E.IIIA dated 09.12.2020 – For Retired Government Servants

		Qualified professionals	Graduates/Professional Graduates (CA, MBA, LLB, CS, ICWA, etc.) with 10 years of experience in relevant field of Government Sector. Preference will be given to officers having experience in making presentations, reports, analysing data, devising policy & scheme, with knowledge of English and Hindi writing/computers.	Should not be more than 45 years of age	Fixed remuneration ₹1,10,000 to ₹1,60,000 on short-term Contract as per experience of 10/15 or more years
Assistant Director	1	Serving Central Government/State Govt/UTs and PSUs	Serving officials who have been serving in analogous or preferably higher posts of Central Government/State Govt/PSUs. Preference will be given to those having experience in making reports, presentations, analysing data, devising policy & scheme, with knowledge of English and Hindi writing, Admin & Accounts and E-office.	Should not be more than 45 years of age	As per Govt. Rules for deputation
		Retired Central Government/State Govt/UTs and PSUs	Retired officials who have superannuated from analogous or higher posts of Central Government/Departments/State Govt/Dept/PSU. Preference will be given to those having experience in making reports, presentations, analysing data, devising policy & scheme, with knowledge of English and Hindi writing, Admin & Accounts and E-office.	Should not be more than 62 years of age	As per Department of Expenditure's O.M. No. 3-25/2020-E.IIIA dated 09.12.2020 – For Retired Government Servants
		Qualified professionals	Graduates/Professional Graduates (CA, MBA, LLB, CS, ICWA, etc.) with 5 years of experience in relevant field of Government Sector. Preference to professionals having experience in reports, presentations, analysing data, devising policy & scheme, English and Hindi writing, Admin & Accounts and E-office.	Should not be more than 45 years of age	Fixed remuneration ₹85,000 to ₹1,10,000 on short-term Contract as per experience of 05/10/15 or more years

Section Officer	1	Serving Central Government/State Govt/UTs and PSUs	Serving officials who have been serving in analogous or preferably higher posts of Central Government/State Govt/UTs and PSUs. Preference to those having experience in reports, presentations, analysing data, devising policy & scheme, English and Hindi writing, Admin & Accounts and E-office.	Should not be more than 45 years of age	As per Govt. Rules for deputation
		Retired Central Government/State Govt/UTs and PSUs	Retired officials who have superannuated from analogous or higher posts of Central Government/Departments/State Govt/Dept/PSU. Preference to those having experience in reports, presentations, analysing data, devising policy & scheme, English and Hindi writing, Admin & Accounts and E-office.	Should not be more than 62 years of age	As per Department of Expenditure's O.M. No. 3-25/2020-E.IIIA dated 09.12.2020 – For Retired Government Servants
		Qualified professional	Graduates/Professional Graduates (CA, MBA, LLB, CS, ICWA, etc.) with 10 years of experience in relevant field of Government Sector. Preference to those having experience in reports, presentations, analysing data, devising policy & scheme, English and Hindi writing, Admin & Accounts and E-office.	Should not be more than 45 years of age	Fixed remuneration ₹80,000 to ₹1,00,000 on short-term Contract as per experience of 05/10/15 or more years
Private Secretary	1	Serving Central Government/State Govt/UTs and PSUs	Officers who are serving in **analogous posts. Desirous candidates at higher level may also apply from Central Government/ Departments.** Preference will be given to officers having experience as of PPS/PS with making reports, presentations, analysing data, devising policy & scheme with knowledge of English and Hindi writing/ Computers. Knowledge to operate computer with E-office is must	Should not be more than 45 years of age	As per Govt. Rules for deputation

		Retired Central Government/State Govt/UTs and PSUs	Officers retired analogous posts and higher posts from any Central Govt Ministry/Department only having extensive experience of taking dictation in shorthand and its transcription, assisting in drafting and issue of all correspondences as per direction of officer, managing appointments/engagements attending to telephone calls and receiving visitors, maintaining paper required to be retained by the officer. Knowledge to operate computer with E-office is must.	Should not be more than 62 years of age	As per Department of Expenditure's O.M. No. 3-25/2020-E.IIIA dated 09.12.2020 – For Retired Government Servants
		Qualified professional	Bachelor's Degree from a recognised University/ Institution, Knowledge of MS Word, Excel, PowerPoint, email, internet and e-Office, Diploma/Certificate in Secretarial Practice, Office Management or equivalent (desirable). Experience working with a Secretary to Government of India, Additional Secretary, Joint Secretary, Head of Department, Chairperson or other senior-level officer(desirable)	Should not be more than 45 years of age	Fixed remuneration ₹80,000 to ₹1,00,000 on short-term Contract as per experience of 05/10/15 or more years
Research Assistant (R & D)	01	Serving Central Government/State Govt/UTs and PSUs	Serving officials who have been serving in analogous or preferably higher posts of Central Government/State Govt/PSU. Preference to those having experience in reports, presentations, analysing data, devising policy & scheme, English and Hindi writing and E-office.	Should not be more than 45 years of age	As per Govt. Rules for deputation

		Retired Central Government/State Govt/UTs and PSUs	Retired officials who have been retired from analogous or higher posts of Central Government/Departments/State Govt/Dept/PSU. Preference to those having experience in reports, presentations, analysing data, devising policy & scheme, English and Hindi writing and E-office.	Should not be more than 62 years of age	As per Department of Expenditure's O.M. No. 3-25/2020-E.IIIA dated 09.12.2020 – For Retired Government Servants
		Qualified professional	Graduates/Professional Graduates (CA, MBA, LLB, CS, ICWA, etc.) with 10 years of experience in relevant field of Government Sector. Preference to those having experience in reports, presentations, analysing data, devising policy & scheme, English and Hindi writing.	Should not be more than 45 years of age	Fixed remuneration ₹60,000 to ₹80,000 on short-term Contract as per experience of 05/10/15 or more years
Senior Hindi Translator	01	Serving Central Government/State Govt/UTs and PSUs	Serving officials who have been serving in analogous posts in official language of Central Government/State Govt/UTs and PSUs. Candidates having previous experience of doing translation work in any organization is desirable.	Should not be more than 45 years of age	As per Govt. Rules for deputation
		Retired Central Government/State Govt/UTs and PSUs	Retired officials who have superannuated from analogous or higher posts in official language of Central Government/State Govt/UTs and PSUs. Previous experience of translation work in any organization is desirable.	Should not be more than 62 years of age	As per Department of Expenditure's O.M. No. 3-25/2020-E.IIIA dated 09.12.2020 – For Retired Government Servants
		Qualified professional	Graduation in any discipline, preferably Post Graduation in Hindi. Previous experience of translation work in any organization is desirable.	Should not be more than 45 years of age	Fixed remuneration ₹60,000 to ₹80,000 on short-term Contract as per experience of 05/10/15 or more years

Lower Division Clerk	04	Serving Central Government/State Govt/UTs and PSUs	Serving officials who have been serving in analogous posts or higher in Central Government/ State Govt/UTs and PSUs.	Should not be more than 45 years of age	As per Govt. Rules for deputation
		Retired Central Government/State Govt/UTs and PSUs	Retired officials who have been superannuated from analogous or higher posts in Central Government/State Govt/UTs and PSUs.	Should not be more than 62 years of age	As per Department of Expenditure's O.M. No. 3-25/2020-E.IIIA dated 09.12.2020 – For Retired Government Servants
		Qualified professional	Graduation in any discipline. Assistant to senior officers/Contract as per Personal Assistant/customer service experience of service representative with 5/10/15 years and knowledge of computers with E-office is must. Previous clerical work experience is desirable.	Should not be more than 45 years of age	Fixed remuneration ₹35,000 to ₹70,000 on short-term Contract as per experience of 05/10/15 or more years
Assistant (Accounts)	01	Serving Central Government/State Govt/UTs and PSUs	Serving officials who have been serving in analogous posts in official language of Central Government/State Govt/UTs and PSUs. Previous experience of Accounts/Finance/Budget work in any organization is desirable.	Should not be more than 45 years of age	As per Govt. Rules for deputation
		Retired Central Government/State Govt/UTs and PSUs	Retired officials who have been superannuated from analogous or preferably higher posts in official language of Central Government/State Govt/UTs and PSUs. Previous experience of Accounts/Finance/Budget work is desirable.	Should not be more than 62 years of age	As per Department of Expenditure's O.M. No. 3-25/2020-E.IIIA dated 09.12.2020 – For Retired Government Servants

		Qualified professional	Graduation in Commerce. Previous experience of Accounts/Finance/Budget work is desirable. Knowledge of E-office, GeM & PFMS is desirable.	Should not be more than 45 years of age	Fixed remuneration ₹45,000 to ₹80,000 on short-term Contract as per experience of 05/10/15 or more years
Steno Grade-D	01	Serving Central Government/State Govt/UTs and PSUs	Serving officials who have been serving in analogous posts or preferably higher in official language of Central Government/State Govt/UTs and PSUs.	Should not be more than 45 years of age	As per Govt. Rules for deputation
		Retired Central Government/State Govt/UTs and PSUs	Retired officials who have been superannuated from analogous or higher posts in official language of Central Government/State Govt/UTs and PSUs.	Should not be more than 62 years of age	As per Department of Expenditure's O.M. No. 3-25/2020-E.IIIA dated 09.12.2020 – For Retired Government Servants
		Qualified professional	12th pass or higher with stenography and knowledge of Hindi & English typewriting. Experience as a steno in any organization is desirable.	Should not be more than 45 years of age	Fixed remuneration ₹40,000 to ₹60,000 on short-term Contract as per experience of 05/10/15 or more years

2. Interested and eligible serving officers/employees working in Serving Central Government/Departments/State Govt/Dept/PSU/Qualified professionals may apply through proper channel and Retired Government Servants and Qualified Professionals for engagement in NCSK on contractual/Short term Contract basis may apply on prescribed Performa. For any related queries contact Telephone No. 24618119 or refer Commission's website (https://ncsk.nic.in).

3. Period and other terms and conditions of deputation (serving officer/officials): The period of deputation/contractual/Short term Contract will be initially for a period of 01 year subject to further extension based on the requirement and satisfactory performance of the individual. Deputation allowance will be paid as per existing rules. The terms and conditions of deputation will be governed by the DOP&T's O.M. No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 and Government's instructions issued from time to time on the subject.

4 (a). Eligible and willing officers/employees, working in Ministries/Departments of Central Government/State Govt/PSU, may apply through proper channel in the prescribed format (ANNEXURE-II). Cadre Controlling Authorities/Head of Department are requested to forward applications of eligible and willing

officers whose services can be spared on deputation immediately on their selection. Applications routed through proper channel should be accompanied by the following documents:

(i) Application in prescribed proforma (ANNEXURE-I).

(ii) Cadre Clearance Certificate from the Cadre Controlling Authority (ANNEXURE-II).

(iii) Statement giving details of Major/Minor penalties imposed upon the officer, if any, during the last ten (10) years (ANNEXURE-I).

(iv) Vigilance Clearance/Integrity Certificate (ANNEXURE-I).

(v) Photocopies of the ACRs/APARs for the last five (5) years duly attested on each page by an officer not below the level of Under Secretary or equivalent (ANNEXURE-I).

(vi) While forwarding the application, it may also be certified by the Cadre Controlling Authority that the particulars furnished by the officer are correct (ANNEXURE-II).

(b). Interested and eligible retired Govt. officers from Ministries/Departments of Central Govt/State Govt/PSU may send their duly filled applications (as per format attached) along with the copy of PPO.

(c). Interested and eligible Qualified Professionals only fulfilling the eligibility criteria may send their duly filled applications (as per format attached) along with the complete experience detail as required.

5. The applications of willing and eligible Serving/Retired Government Servants and Qualified Professionals complete in all respect, in the prescribed format along with documents may be forwarded to Assistant Director (R & D), National Commission for Safai Karamcharis, 4th Floor, 'B' Wing, Lok Nayak Bhawan, Khan Market, New Delhi-110003 within 45 days from the date of publication of this advertisement in the Employment News. The application may also be sent through e-mail at e-mail IDs – ankush.chugh86@gov.in & secy-ncsk@gov.in.

6. Applications received after the last date or otherwise found incomplete shall not be entertained.

8. The detailed advertisement along with application form is also available on the website of the Commission, viz. http://ncsk.nic.in. Last date for submission of application is **04 Jan 2027**.

(Raj Kapil)
Consultant (A & C)
Tel No. 24649354

Under Secretary (CS-I), CS Division, Department of Personnel and Training, Lok Nayak Bhawan, Khan Market, New Delhi – with the request to upload in DoPT portal.

ANNEXURE-I

APPLICATION FOR THE POST OF _____

Paste your recent passport size photograph in this space

1. Name of the applicant (in block letters)
2. Date of Birth
3. Date of Entry in Government Service
4. Date of Retirement from Government Service
5. Educational/Professional Qualification:

Examination	Year of Passing	Board/University

6. Details of examination passed or training in Official Language, if any.
7. Details of present post held (on regular basis)

(a) Present post held:

(b) Office:

(c) Scale of pay (Pre-revised & Revised):

(d) Present Pay therein (revised)

(e) Date of appointment in present post:

8. Service particulars in chronological order:-

	Post Held	Period		Scale of Pay/BP/Level	Substantive/ Officiating	Nature of Duties
		From	To			

9. Date of return from ex-cadre post.
10. Whether SC/ST/OBC?

11. Any other details not covered by the above:

Signature of the applicant
Tel/Mob _____
Date:
Place:

The above declarations have been verified and found correct.

Signature of the sponsoring authority with seal
(Admin,/ Establishment Section)

Annexure-II

TO BE FILLED BY THE CADRE CONTROLLING AUTHORITY

Office of _____

F.No:_____

Date _____

1. The officer, if selected, will be relieved immediately.

2. Certified that the particulars furnished by the officer have been checked from available records and found correct.

3. Certified that the officer is eligible for the post applied as per conditions mentioned in the Vacancy Circular/advertisement.

4. Integrity of the officer is certified as ' Beyond Doubt'.

5. No Vigilance case is pending/contemplated against the officer.

6. It is certified that no penalty has been imposed on the officer during the last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed).

7. Attested photocopies of up-to-date ACRs/APARs for the last 5 years are enclosed. Photocopies of ACRs/APARS have been attested on each page by an officer not below the rank of Under Secretary or equivalent.

Signature of the sponsoring authority with seal
(Admin,/ Establishment Section)

Annexure-III

VIGILANCE/ INTEGRITY CERTIFICATE

*It is certified that no Vigilance enquiry is pending contemplated against Shri/Smt._____ His/ Her integrity is beyond doubt.

Signature _____

(with office seal)

Designation _____

Dated:

CERTIFICATE (LIST OF PENALTIES IMPOSED DURING THE LAST 10 YEARS)

*It is certified that no penalty (Major or Minor) has been imposed during the last ten years on Sh./Smt. _____

2.*The following major/minor penalties have been imposed on Shri/ Smt._____ during the last 10 years:-

Signature _____

(with office seal)

Designation _____

Dated:

PROFORMA FOR APPLICATION FOR ENGAGEMENT OF CONSULTANT IN THE NATIONAL COMMISSION FOR SAFAI KARAMCHARIS

Recent Passport size photograph

Name of the Post applied for:

1.	Name in full (Block Letters)	
2.	Designation at the time of retirement	
3.	PPO No.	
4.	Pay level in which retired	
5.	Name of the Department from where retired	
6.	Date of retirement	
7.	Address for correspondence	
8.	Contact Mobile No.	
9.	Email ID	
10.	Permanent address	
11.	Last pay drawn (Copies of LPC and PPO should be enclosed in case of retired Govt. Servants)	
12.	Monthly Pension sanctioned	
13.	Name and Designation (with mobile numbers) of the Controlling Officer in the last department served	
14.	Educational qualifications	
15.	Experience details	Please provide details in the format below

Name of Ministry/ Department	Period		Designation	Brief details of the work handled / nature of work performed
	From	To		

16. Additional relevant information, if any, in support of your suitability for the said engagement. (Attach separate sheet, if necessary)

Declaration

I hereby declare that all the statements made by me in this application are true and complete to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of retirement. No disciplinary or judiciary action is pending against me as on date. I have read this document and ready to accept the terms and conditions for engagement of consultant.

Place:

Date:

Signature of the applicant

Name: _____

Documents to be attached:

1. Copy of the PAN Card
2. Copy of the Aadhar Card
3. Copy of PPO
4. Copy of LPC
5. Bank Details

Application from Qualified Professional

Paste your recent passport size photograph in this space	Advertisement No. : Position applied for : (Qualified Professional)

1. Name in full (in Block Letters) :
2. Father's Name :
3. Permanent Address :

4. Correspondence Address :

5. Candidate's Date of Birth :

6. Mobile No. :
7. E-mail ID :
8. Nationality :
9. Aadhaar No. :

10. **(a)** Educational Qualifications in chronological order beginning from Matriculation (10th onwards) :

Name of the Examination Passed	Year of Passing	Name of Board/University	Subjects Studied	Division/percentage of marks obtained (If CGPA Score, put equivalent percentage as per formula of your institute)

10. (b) Professional/Technical Qualifications:

Name of the Examination passed	Year of Passing	Name of Board/University	Subjects Studied	Division/percentage of marks obtained (If CGPA Score, put equivalent percentage as per formula of your institute)

11. Work Experience in chronological order, starting with the first job:

Name and Address of Employer	Period of Service		Designation of Post & Salary drawn per month	Total Length of Service	Nature of work & Level of Responsibilities
	From	To			

Declaration & Certificate

I hereby declare and certify that all the statements made in this application are true and correct to the best of my knowledge and belief. If any of the particulars furnished by me is found to be incorrect or suppressed, my candidature is liable to be rejected at any stage during or after the selection process. Further, I understand that this position is purely temporary on contract basis, if it is found after my appointment at NCSK that the particulars furnished by me are incorrect or suppressed, my services are liable to be terminated without any notice.

Signature of the Candidate

Place:

Date: