ODISHA ADARSHA VIDYALAYA, BADADEULI
School No:- 17233 , CBSE Affiliation No:-1520147
AT :- BADADEULI, PO:- SANADEULI BLOCK:- KARANJIA, DIST:- MAYURBHANJ – 757037
Email – karanjia@oav.edu.in

Letter No:2276 **Date-07.11.2026**

To
The Deputy General Manager
National Informatics Center (NIC)
Collectorate Building, Baripada-757001
Mayurbhanj, Odisha

Subject- Publication of Advertisement for Engagement of Support Staff in Non-KGBV Boy's Hostel of OAV Badadeuli, Karanjia, Mayurbhanj.

Respected Sir/Madam,

The verified and virus/malware-free soft copies of the Advertisement for Engagement of Support Staff in Non-KGBV Boy's Hostel of OAV Badadeuli, Karanjia, Mayurbhanj in PDF formats, along with the duly signed copies of the Engagement Advertisement Title (In English) **"Advertisement for Engagement of Support Staff in Non-KGBV Boy's Hostel of OAV Badadeuli, Karanjia, Mayurbhanj"**.

It is requested that the aforesaid Advertisement for Engagement of Support Staff in Non-KGBV Boy's Hostel of OAV Badadeuli, Karanjia, Mayurbhanj may kindly be published on the Mayurbhanj District NIC Portal under the "Recruitment" section for the period from **Dt-09/11/2026 to Dt-26/11/2026** and to be deleted on **Dt-26/11/2026 (5.00 P.M)**.

The cooperation of your office in this matter will be highly appreciated.

Thanking you
Encl:1. Page containing the Title (Odia and English) of the Engagement Advertisement to be uploaded in the District Portal.
2. Advertisement
3. Application Form

(All enclosures will be uploaded)

YoursFaithfully
07.11.26
Principal
Odisha Adarsha Vidyalaya,
Badadeuli, Karanjia, Mayurbhanj

Principal
Odisha Adarsha Vidyalaya
Badadeuli, Karanjia

Memo No:2277/ Date:07.11.2026

1. Notice Board of this Office for information and wide publicity.
2. PA. to The Collecor & District Magistrate, Mayurbhanj for favour of kind information and wide publicity.
3. The District Education Officer, Mayurbhanj, Baripada for favour of kind information and wide publicity.
4. The DWO, Baripada, Mayurbhanj, for favour of kind information and wide publicity.
5. The State Project Director, OAVS, Bhubaneswar for favour of kind information and wide publicity.

07.11.26
Principal
Odisha Adarsha Vidyalaya,
Badadeuli, Karanjia, Mayurbhanj

Principal
Odisha Adarsha Vidyalaya
Badadeuli, Karanjia

ODISHA ADARSHA VIDYALAYA, BADADEULI
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TITLE

"ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ, ବଡ଼ଦେଉଳି, କରଞ୍ଜିଆ, ମୟୂରଭଞ୍ଜର Non-KGBV ଛାତ୍ରାବାସ (Boy's Hostel) ରେ ସହାୟକ କର୍ମଚାରୀ ନିଯୁକ୍ତି ପାଇଁ ବିଜ୍ଞାପନ" (IN ODIA)

OR

"Advertisement for Engagement of Support Staff in Non-KGBV Boy's Hostel of OAV Badadeuli, Karanjia, Mayurbhanj" (IN ENGLISH)

ODISHA ADARSHA VIDYALAYA, BADADEULI

School No: - 17233, CBSE Affiliation No: - 1520147

AT: - BADADEULI, PO: - SANADEULI BLOCK: - KARANJIA, DIST:- MAYURBHANJ – 757037

Email – karanjia@oav.edu.in

ADVERTISEMENT - 01

Date- 07.11.2026

Applications are invited from the prospective candidates in the prescribed Proforma for engagement of support staff for Boys' Hostel at **Odisha AdarshaVidyalaya Badadeuli, Karanjia, Mayurbhanj** for the vacancies as appended through **Speed/Registered** post only.

Sl No.	Name of the Support Staff	Number of Support Staff
		Boys' Hostel
1	Warden	01
2	Chowkidar-cum-Sweeper	01
3	HeadCook	01
4	AssistantCook	02
Total		05

DETAILS OF ELIGIBILITY

1. **Warden(Male):**

Educational qualification: B.A./B.Sc. from recognized university.
Age: 30 to 60years as on the date of advertisement.
Experience: At least two years in hostel management.
Remuneration: Rs 21,175/- per month (including EPF share of Employee & Employer).

Other requirements:

(a) Male for Boys' hostel.
(b) Preference will be given to the Local Candidates preferably from the block area. If not available, then from other adjacent block of the Mayurbhanj district.
(c) Retired Teachers if willing and physically & mentally sound within the age limit of 62 years as on the date of engagement may apply for the post.
(d) Must be in position to stay in the hostel 24×7.

2. **Chowkidar-cum-Sweeper (Male):**

Educational qualification: Must have passed HSC Examination from recognized board.
Age: 21 to 32 years as on the date of advertisement.
Remuneration: Rs 7,500/- per month (including EPF share of Employee & Employer).

Other requirements:

(a) Only male candidates can apply for the post.
(b) Preference will be given to the Local Candidates preferably from the block area. If not available, then from other adjacent block of the Mayurbhanj district.

3. **Head Cook (Male):**

Age: 30 to 40 years as on the date of advertisement.
Remuneration : Rs 9,000/- per month (including EPF share of Employee & Employer).

Other requirements:

(a) Male for Boys' hostel.
(b) Must be in position to stay in the hostel 24×7.
(c) Must be well conversant to use LPG.
(d) Must have perfect hygienic in dresses while cooking and must have good cooking habits.

(e) Preference & due weightage will be given to individual trained in cookery.
(f) Ability to cook any dishes on time with due care towards hygiene and deliciousness.

4. **Two Nos. of Assistant Cook (Male):**

Age: 21 to 32 years as on the date of advertisement.
Remuneration: Rs 6,750/- per month (including EPF share of Employee & Employer).

Other requirements:
(a) Male for Boys' hostel.
(b) Must be in position to stay in the hostel 24×7.
(c) Must be well conversant to use LPG.
(d) Must have perfect hygienic in dresses while cooking and must have good cooking habits.
(e) Preference & due weightage will be given to individual trained in cookery.
(f) Ability to cook any dishes on time with due care towards hygiene and deliciousness.

DURATION OF THE ENGAGEMENT

On expiry of one year period of engagement, fresh engagement shall be made with a gap of at least one working day basing on the satisfactory performance of the employee.

PROCESS OF ENGAGEMENT

(a) Preference shall be given to local candidates.
(b) If candidates are not available in that locality, then block will be taken as a unit.
(c) If still candidates are not available, then the candidates from nearby blocks may be selected for the purpose.
(d) No candidates outside of the district should be recruited against the post stated above.

APPLICATION PROCESS

(a) Application envelope must be super scribed with "**APPLICATION FOR THE POST OF WARDEN / CHOWKIDAR-CUM-SWEEPER/ HEADCOOK/ ASSISTANTCOOK FOR BOYS HOSTEL**". (Strike out which is/are not applicable).

(b) Filled in application with all documents must be sent to **PRINCIPAL ODISHA ADARSHA VIDYALAYA BADADEULI, AT- BADADEULI, PO-SANADEULI, BLOCK- KARANJIA, DIST-MAYURBHANJ,PIN–757037, ODISHA** through **Speed / Registered** post only.
(c) Last date of receiving application is **26.11.2026** by **5 PM** through Speed/Registered post.
(d) The application(s) received after due date shall be summarily rejected.
(e) The authority will not be responsible for any postal delay.
(f) The authority reserves the right to cancel the advertisement either partly or fully and any application or applications without assigning any reason thereof.
(g) For more details, contact to Vidyalaya Office from10am to 4pm in all working days.(Mob No-9937825425,9178934417)

Principal
OAV Badadeuli,
Karanjia, Mayurbhanj

Principal
Odisha Adarsha Vidyalaya
Badadeuli, Karanjia

ODISHA ADARSHA VIDYALAYA, BADADEULI

School No: - 17233, CBSE Affiliation No: - 1520147

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Email – karanjia@oav.edu.in

APPLICATION FOR THE POST OF WARDEN / HEAD COOK / ASST. COOK / CHOWKIDAR-CUM-SWEEPER IN BOYS' HOSTEL

(To be filled in BLOCK letters only)

Affix a recent passport size coloured photograph here

1. Post Applied for:_____

2. Name of the Applicant:_____

3. Father's / Mother's Name:_____

4. Date of Birth (DD/MM/YYYY):_____

5. Age (As on 07.11.2026): _____YEARS_____MONTHS_____DAYS

6. Marital Status:_____

7. Category (UR/SEBC/SC/ST):_____

8. Gender:_____

9. Religion:_____

10. Nationality:_____

11. Permanent Address:

House/Plot No: _____ Village: _____

Gram Panchayat: _____ Block: _____

Police Station: _____ District: _____

PIN: _____ State: _____

12. Present Address:

House/Plot No: _____ Village: _____

Gram Panchayat: _____ Block: _____

Police Station: _____ District: _____

PIN: _____ State: _____

13. Education Qualification(s):

Exam Passed	Board / University	Year of Passing	Full Marks	Marks Obtained	Percentage
Matric / HSC					
Inter / +2					
B.A. / B.Sc.					
Any Other					

14. Contact No: 1. _____ 2. _____

15. E-mail Id (if any): _____

DECLARATION

I, _____, do hereby declare that I have gone through the advertisement properly and I am eligible for the post. Also, I am fully aware of the terms and conditions of recruitment and agree to abide by them.

The information furnished by me in the application form is true to the best of my knowledge and belief. If any information furnished by me is found to be false at any stage, then my application may be cancelled / rejected without assigning any reason thereof.

Date: _____

Place: _____

Full Signature of the Applicant

Self-Attested copy of documents to be attached: (Please tick the document (s) which is enclosed)

(a) HSC Certificate & Mark Sheet
(b) +2 Certificate & Mark Sheet
(c) B.A. / B.Sc. Certificate & Mark Sheet
(d) Caste Certificate (If Any)
(e) Aadhar card
(f) Residential Certificate
(g) Experience Certificate in Hostel Management (If Any)
(h) Passport size photograph (2 Nos)
(i) Mention any other (If Any): _____