NOTICE

Government of West Bengal
Office of the Sub-Divisional Officer,
Suri (Sadar) Sub-Division, Birbhum

Memo No.: ....2087...../S Date: ....25/11..../2026

Notice inviting applications for engagement of Guest Teachers and Non-Teaching Staff in Government Model Schools under Suri (Sadar) Sub-Division.

Applications are invited from eligible retired persons for engagement, on a temporary and purely contractual basis, as Guest Teachers and Non-Teaching Staff in the Government Model Schools at Rajnagar, Md. Bazar and Dubrajpur, until regular staffs are selected through the West Bengal Public Service Commission. The engagement is made as per Memo No. 11-SE(S)/3S-28/2009 dated 03.01.2012 of the School Education Department (Secondary Branch), Government of West Bengal, and will be done by the Selection Committee headed by the undersigned as Chairman, Recruitment Committee.

There are 12 vacancies across three schools (8 Guest Teacher posts, 3 Group-D posts and 1 Security Guard post).

Post	Rajnagar	Md. Bazar	Dubrajpur	Total
Guest Teacher (Bengali)	1	1	–	**2**
Guest Teacher (English)	1	1	–	**2**
Guest Teacher (History)	1	1	–	**2**
Guest Teacher (Geography)	–	1	–	**1**
Guest Teacher (Mathematics)	–	–	1	**1**
Group-D	1	–	2	**3**
Security Guard	–	1	–	**1**
Total	**4**	**5**	**3**	**12**

Eligibility:

Guest Teacher:

1. The applicant must be a retired teacher who served in a Government school, Government-aided School or Government-sponsored Schools. The applicant must hold a Bachelor's degree in the subject applied for (Bengali, English, History, Geography or Mathematics) together with a B.Ed. degree. A Master's or higher degree in the relevant subject earns one (1) additional mark (for Master's Degree & Ph. D only).
2. Age must not exceed 64 years as on 01.01.2027.
3. The applicant must be physically fit and mentally alert to take classes full time, six days a week during school hours, and to perform related duties such as invigilation and scrutiny of answer scripts. The applicant should reside in the vicinity of the school.

Group-D Staff:

1. The applicant must be a retired regular employee of the Government of West Bengal (State Government offices, schools, or aided/sponsored institutions), retired from a Group-D or equivalent post.

Security Guard:

1. The applicant must be a retired employee from NVF/Ex-Service men/Home Guard.

For both Group-D & Security Guard Posts:

1. Age must not exceed 62 years as on 01.01.2027.
2. The applicant must be medically fit for day-to-day school support duties (peon work, office delivery, maintenance or cleanliness, and guarding duties for the Security Guard post).

General conditions (all posts):

- Persons compulsorily retired as punishment or charged or convicted of moral turpitude or any criminal offence, will not be considered.
- Preference will be given to persons who retired from schools or offices within Birbhum district and to teachers with an English-medium background for subjects other than Bengali.

The engagement is for up to six (6) months or until regular appointees join the posts, whichever is earlier. It may be renewed beyond six months if the posts are not filled by regular appointees. No one will be continued beyond 65 years of age.

The remuneration of the Guest Teacher/Non-teaching staff will be fixed as follows:

Basic Pay (including Grade pay) on the date of superannuation *plus* dearness allowances admissible on the date of engagement in the re-employed service *minus* sum total of basic pension before commutation and dearness relief as admissible on the basic pension on the date of engagement as a re-employee pensioner. He/she will draw pension relief on pension person as usual.

Interested and eligible persons should apply in the prescribed Application Form (available at the office of the undersigned and the notice board of each Government Model School), addressed to:

"The Chairman, Recruitment Committee & Sub-Divisional Officer, Suri (Sadar) Sub-Division, Birbhum."

Applications will be received from 26/11/2026 to 17/12/2026 up to 5:30 PM. All applications must be submitted through the application boxes kept at the office of the undersigned. Applications sent through the Post Office must also be deposited in the same application box. Applications received after the due date and time will not be accepted. Two separate application boxes will be kept: one for Guest Teacher posts and the other for Group-D and Security Guard posts. The sealed envelope should be superscribed *"Application for the post of …… (Subject/Post)"*. A separate application is required for each post. Applicants for Guest Teacher (Bengali, English and History) may indicate their preferred schools in order of preference.

Documents to be attached (self-attested copies):

1. Proof of age.
2. Educational and professional qualification certificates.
3. Retirement order / retirement certificate.
4. Last Pay Certificate & P.P.O. along with the last page of Bank Passbook for pension.
5. Certificate showing that the school or office of retirement was recognised / a Government establishment.
6. Experience certificate, if available.
7. Two Recent passport-size photographs.
8. Aadhaar Card or any other valid identity proof.

All candidates are required to appear in person at the office of the undersigned on 18/12/2026 at 11:00 AM, along with all original certificates and documents for verification. Upon completion of verification, Admit Cards for the Walk-in Interview will be issued by hand to the eligible candidates on the same date.

Selection will be made by the District-level Selection Committee through Walk-in Interviews, scheduled as follows:

- Guest Teacher Posts: 29/12/2026 from 11:00 AM onwards.
- Group-D and Security Guard Posts: 30/12/2026 from 11:00 am onwards.

No T.A./D.A. will be paid for attending the interview. The names of the candidates recommended for Guest Teacher by the Committee will be forwarded to the Commissioner of School Education Department & recommended for Group-D & Security Guard will be forwarded to the District Magistrate, Birbhum for issuance of appointment letters.

The engagement is temporary and gives no right to regular appointment. The Committee may cancel or amend this notice or leave any post unfilled, without assigning any reason.

25/11/26

Chairman,
Recruitment Committee
&
SUB-DIVISIONAL OFFICER
SURI (SADAR) SUB-DIVISION

Memo No.: 2087(14)/S Date: 25/11/2026

Copy forwarded for information and wide publicity to:

1) The District Magistrate, Birbhum.

2) The Addl. District Magistrate (Dev.), Birbhum.

3) The District Project Officer (SSM), Birbhum.

4-6) The Block Development Officer, ... (all) Dev. Block.

7) The District Inspector of Schools (SE), Birbhum, with the request to circulate this Notice to all Schools and Retired Teachers' Group.

8) The Head Master, Birbhum Zilla School, Suri, Birbhum.

9-11) The Headmasters of the Government Model Schools at Rajnagar, Md. Bazar and Dubrajpur.

12) The District Information & Cultural Officer, Birbhum with the request to arrange for publishing this Notice to a local News Paper for wide publication.

13) The District Informatics Officer, Birbhum with the request for uploading on the district website for wide publication.

14) Office Notice Board.

25/11/26

Chairman,
Recruitment Committee
&
SUB-DIVISIONAL OFFICER
SURI (SADAR) SUB-DIVISION