



Draft

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Jharkhand Education Project Council (JEPC)**(Under School Education and Literacy Department, Govt. of Jharkhand)****Recruitment of Senior Professionals, Officials & Support Staff on Short Term Contract basis for State & District Level Offices**

Jharkhand Education Project Council (JEPC) is a registered body under the Societies Registration Act, 1860. JEPC, as a State Implementing agency is responsible for the Implementation of Samagra Shiksha and other State/Central funded Programs. Presently Samagra Shiksha is among the largest national level social programme aiming to provide education to all children in the age group of 6-18 years. Besides, currently JEPC is also implementing the Kasturba Gandhi Balika Vidyalaya, Jharkhand Balika Awasiya Vidyalaya, PM Shri, NSCBV and other similar programmes of the Department of School Education and Literacy, Govt. of Jharkhand.

Applications are invited from the eligible candidates for recruitment of various positions under Jharkhand Education Project Council as per details given below on short term contractual basis in the State and District level Offices of Jharkhand Education Project Council. JEPC current Head office is located at old HEC High School, JSCA Stadium Road, Sector-3, Dhurwa, Ranchi-834004 :-

1. The details of Post, Number of Vacancies in each of the category, Age Criteria, Essential qualification etc. as per below:-

A. Senior Professionals Management Related Posts (State Cadre):

Sl. No.	Name of Post	Cadre and Position	Total Number of Vacancies							Consolidated monthly Emoluments
			UR	ST	SC	BC-I	BC-II	EWS	Total	
01	State Program Manager (HR Management)	State level position	1	-	-	-	-	-	1	Rs. 63,523/-
02	State Program Manager (Media, Publications and Communication Engagement)	State level Position	1	-	-	-	-	-	1	Rs. 63,523/-
03	State Program Manager (Digital and ICT)	State level Position	1	-	-	-	-	-	1	Rs. 63,523/-
04	State Program Manager (Residential, KGBV and Out of School Children)	State level Position	1	-	-	-	-	-	1	Rs. 63,523/-
05	State Program Manager (Procurement)	State level Position	1	-	-	-	-	-	1	Rs. 63,523/-

B. Mid Level Management Related Posts (State/District Cadre):

Sl. No.	Name of Post	Cadre and Position	Total Number of Vacancies							Consolidated monthly Emoluments
			UR	ST	SC	BC-I	BC-II	EWS	Total	
06	District Program Manager	State cadre and District level position	-	2	2	-	-	1	5	Rs. 55,738/-
07	Assistant Program Manager	State cadre	7	9	5	3	2	4	30	Rs. 39,322/-

C. IT Related Posts (State/District Cadre) :

Sl. No.	Name of Post	Cadre and Position	Total Number of Vacancies							Consolidated monthly Emoluments
			UR	ST	SC	BC-I	BC-II	EWS	Total	
08	Expert EMIS	State level Position	1	-	-	-	-	-	1	Rs. 39,322/-
09	Assistant Computer Programmer	State cadre	2	7	3	-	2	-	14	Rs. 29,344/-

D. Accounts Related Posts (State/District Cadre):

Sl. No.	Name of Post	Cadre and Position	Total Number of Vacancies							Consolidated monthly Emoluments
			UR	ST	SC	BC-I	BC-II	EWS	Total	
10	Finance Controller	State Level Position	1	-	-	-	-	-	1	Rs. 66,251
11	Finance & Account Officer	State level Position	1	-	-	-	-	-	1	Rs. 39,322
12	Accounts Officer	State Cadre	5	6	2	1	-	2	16	Rs. 39,322
13	Auditor	State level Position	1	-	-	-	-	-	1	Rs. 26,923

E. Civil Works Related Post (District Cadre):

Sl. No.	Name of Post	Cadre and Position	Total Number of Vacancies							Consolidated monthly Emoluments
			UR	ST	SC	BC-I	BC-II	EWS	Total	
14	Junior Engineer (Block Level)	Block Level Position	12	10	4	1	4	1	32	Rs. 26,923

Other Admissible Incentives:

1. Annual increment of 03 percent every year subject to satisfactory performance
2. Basic monthly honorarium of JEPC officials are considered for a hike to time to time as per the decision of the State Executive Committee, JEPC.
3. Pay of individuals includes Project Allowance, House Rent Allowance, Medical Allowance, Conveyance Allowance as per posts and eligibility.
4. Retrial benefits like Gratuity and Unutilized Earn Leave Encashment. EPF and pension as per EPFO rules of Govt. of India and JEPC/ Samagra Shiksha Financial Manual.

2. Age limit :

As per resolution memo no. 03 dated 02.01.2026 of Department of Personnel, Administrative Reforms and Rajbhasha, Govt. of Jharkhand for recruitment as described below :

Sl.No.	Category	Minimum age	Maximum age limit
1	Unreserved Category / EWS	21	35
2	BC-I/ BC-II		37
3	Female (UR/EWS/BC-II/BC-I)		38
4	SC/ ST (Male and Female)		40
5	Person with bench mark disability (PwBD)		A relaxation of 10 years in their respective category.

3. Age relaxation :

1. For JEPC official/employee working under SSA/Samagra Shiksha/RMSA/KGBV/Sakshar Bharat/Mahila Samakhya programme, age relaxation as per the work experience subject to upper limit of maximum 10 years.
2. Working experience certificate is required for availing age relaxation under point no.1 shall be issued by competent appointing authority.
3. **Cutoff Date:** The cutoff date for the purpose of acquiring educational qualifications and age shall be as on **30.09.2026** for new applicant and for old applicant who have appeared earlier in advertisement no. ME/01/1169/2019/1987 dated 28.04.2023, ME/01/393/2006/part file/1989 dated 28.04.2023, ME/01/393/2006/part file/1988 dated 28.04.2023, ME/01/393/2006(PF-1)/1986 dated 28.04.2023 & JEPC/Civ/03/604/2020/3447 dated 13.09.2023 shall be such as described in the advertisement stated above.
4. Candidates who have appeared in above advertised examination need not to pay examination fee but they will have to attached issued admit card for that purpose.

4. Reservation for persons with disabilities:

As per resolution memo no. 2249 dated 03.04.2018 of Department of Personnel, Administrative Reforms and Rajbhasha, Govt. of Jharkhand for recruitment as described below :

ब्लॉक	बिन्दु से बिन्दु तक	निःशक्तता के अनुमान्य प्रवर्ग
1	1-25	अंधापन या कम दृष्टि / प्रवर्ग-क
2	26-50	बहरापन या श्रवण निःशक्तता / प्रवर्ग-ख
3	51-75	चलन निःशक्तता / प्रवर्ग-ग
4	76-100	स्वलीनता एवं बहु निःशक्तता / प्रवर्ग घ और ङ

5. Reservation :

While selecting the candidates, reservation rules of Government of Jharkhand will be applicable. Wherever reservation exists for BC I/II, SC, ST and EWS the same is meant for the persons having their domicile in the State of Jharkhand for which they will have to upload/attach a copy of relevant and valid caste certificates and income and asset certificate by EWS category candidates and domicile certificate issued by Competent Authority. Candidates belonging to reserved categories or General categories from States, other than Jharkhand, will be treated as General Candidates. In case vacancy is available in the Unreserved category against a particular post, their merit will be prepared in the Un-reserved category only.

Caste Certificate and Reservation-related Certificates

(a) Scheduled Caste (SC) / Scheduled Tribe (ST)

In respect of candidates belonging to the Scheduled Caste/Scheduled Tribe categories of the State of Jharkhand, any one of the following Caste Certificates shall be acceptable:

(i) A Caste Certificate issued by the Deputy Commissioner of the concerned District or Sub-Divisional Officer of the concerned Sub Division , in the prescribed format as specified in Annexure-I;

OR

(ii) A Caste Certificate issued by the Circle Officer, in the prescribed format notified vide Personnel, Administrative Reforms and Rajbhasha Department Letter No. 1754 dated 25.02.2019, issued on or after 25.02.2019, as specified in Annexure-II;

OR

(iii) A Caste Certificate issued on or after 10.05.2023 by an authority not below the rank of Circle Officer, in the revised prescribed format notified vide Personnel, Administrative Reforms and Rajbhasha Department Letter No. 2669 dated 10.05.2023, as specified in Annexure-III.

(b) Extremely Backward Class (Schedule-I) and Backward Class (Schedule-II)

In respect of candidates belonging to the Extremely Backward Class (**Schedule-I**) and Backward Class (**Schedule-II**) categories of the State of Jharkhand, a Non-Creamy Layer Caste Certificate issued by the Deputy Commissioner or Sub-Divisional Officer on or after 29.08.2012, in the prescribed format specified in Annexure-IV, shall be accepted. However, where the validity of such Caste Certificate has expired, the concerned candidate shall mandatorily submit a Non-Creamy Layer Self-Declaration in Form-15, as prescribed under Personnel, Administrative Reforms and Rajbhasha Department Letter No. 1754 dated 25.02.2019, in the prescribed format specified in Annexure-V.

OR

A Caste Certificate issued by the Circle Officer on or after 25.02.2019, in accordance with Personnel, Administrative Reforms and Rajbhasha Department Letter No. 1754 dated 25.02.2019, in the prescribed format specified in Annexure-VI.

(c) Economically Weaker Sections (EWS)

Candidates claiming reservation under the Economically Weaker Sections (EWS) category shall be required to produce an Income and Asset Certificate issued by the competent authority.

For the purpose of substantiating the candidate's claim as a member of the Economically Weaker Sections, an Income and Asset Certificate issued by the Deputy Commissioner/Sub-Divisional Officer/Circle Officer in the prescribed format (Annexure-VII) shall be accepted.

(d) Person with bench mark disability (PwBD)

6. **The minimum/desirable qualifications:-** Candidates are required to ensure that they must meet the essential minimum educational qualification and Experience in all respects before applying. In case a candidate is found ineligible at any stage, even after appointment, his/her candidature will be cancelled.

01: State Programme Manager (HR Management)

Sl. No	Minimum Qualification	Desirable experience / preference for post	Job Profile
1	- Master's degree in HR Management or Personnel Management from recognized university, or MBA in Human Resources or Personnel Management with Minimum 55% marks and bachelors Degree in any stream with 50% marks from a recognized institutions/ University - Experience of minimum 05 years in HR	Preference shall be given to candidates having higher qualification and greater experience in the field of HR Management.	- State Programme Manager (SPM) is the key position in the State level office who shall be responsible for managing contracts, salary details, performance management, service records and other service conditions including benefits to retiring employees of all block, district and state level employees under JEPC. - He shall be responsible for training and capacity building/professional development of staff under JEPC. - The person is suppose to be professionally sound when need arises. Personnel will be overall in-charge of the HR related planning, timely implementation of activities. - Person will be responsible for preparing timely, relevant and reliable information needed for the periodical review of the programme in order to keep its track for timely and proper implementation. - Person will be responsible for professionally generating and keeping relevant database with the capacity of analyzing them and using them for the programme activities. - Any other assignment/responsibility assigned by the State Project Director.

Sl. No	Minimum Qualification	Desirable experience / preference for post	Job Profile
	management in Central/ State Government Organizations/ Semi Govt. Organizations/ Public sector undertaking.		

02: State Programme Manager (Media, Publications and Communication Engagement)

Sl. No	Minimum Qualification	Desirable experience / preference for post	Job Profile
2	Master's degree in Mass Communication/Journalism from a recognized University /institution with Minimum 55% marks along with bachelors Degree in any stream with 50% marks from a recognized institutions/ University 2. Minimum 5 years experience in handling media communications, P.R., publications in in Central/ State Government Organizations/ Semi Govt. Organizations/ Public sector undertaking.	Minimum 5 years experience in handling media communications, P.R., publications in a Public/Government/ Semi Government/ Government sponsored schemes of Central/ State Government/ Public Sector undertaking/Institutions of repute.	- State Programme Manager (Media, Publications and Communication Engagement) is the key position in the State level office who shall be responsible for all event management, media briefing, designing of publications/magazines, Maintenance of Shala Darpan, Shagun and any other portal etc. - Regular Monitoring and Maintenance of Media coverage including cutting of news reports, whatsapp group maintenance and message updation, official website management and social media maintenance and generating audio and video documentation of State initiatives etc. - He/She shall be responsible for community mobilization including SMC training, Vidyalaya enrolment drives, PTA and events like Bal Samagam. - The person is suppose to be professionally sound when need arises. Personnel will be overall in-charge of the programme activities with a view to their proper planning timely implementation, monitoring and evaluation. - Person will be responsible for preparing timely, relevant and reliable information needed for the periodical review of the programme in order to keep its track for timely and proper implementation. - Person will be responsible for professionally generating and keeping relevant database with the capacity of analyzing them and using them for the programme activities. - Person will be responsible to establish effective liasioning between different department of the state government, central government, NGOs, Autonomous and statutory body etc. - Correspondence to all letters /documents. - Any other assignment/responsibility assigned by the State Project Director.

03: State Programme Manager (Digital and ICT)

Sl. No	Minimum Qualification	Desirable experience / preference for post	Job Profile
3	Graduation in Computer Science/IT science from any recognized University or	Preference shall be given to candidates having M.Tech. or higher experience in relevant field.	- State Programme Manager (Digital and ICT) is the key position in the State level office who shall be responsible for planning, implementation and monitoring of Digital interventions in schools. - He shall also be responsible for tracking regular

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	B.Tech/B.E. in Computer Science Engineering/Electrical and Electronics/ ECE/IT with Minimum 60% marks and Minimum 5 years' experience in designing or implementation of ed-tech platforms, smart classes, IT labs etc in in Central/ State Government Organizations/ Semi Govt. Organizations/ Public sector undertaking.		performance including usage and impact of digital education and ICT programme. • He shall be responsible for effective implementation of Atal Tinkering Lab, Smart classes, broadcasting networks, personalized digital learning, ICT etc. • The person is supposed to be professionally sound when need arises. Personnel will be overall in-charge of the programme activities with a view to their proper planning timely implementation, monitoring and evaluation. • Person will be responsible for preparing timely, relevant and reliable information needed for the periodical review of the programme in order to keep its track for timely and proper implementation. • Person will be responsible for professionally generating and keeping relevant database with the capacity of analyzing them and using them for the programme activities. • Person will be responsible to establish effective liaisoning between different department of the state government, central government, NGOs and other autonomous and statutory bodies etc. • Correspondence to all letters /documents. • Any other assignment given by the office of JEPC.
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04: State Programme Manager (Residential, KGBV and Out of School Children)

Sl. No	Minimum Qualification	Desirable experience / preference for post	Job Profile
4	1. Master degree from recognized University with 55% marks in any stream with 2. Minimum 05 years of relevant experience in the field of girls education/residential schools/ education of children and mainstreaming of OoSc children etc in in Central/ State Government Organizations/ Semi Govt. Organizations/ Public sector undertaking.	Preference shall be given to candidates with M.Ed./Masters in Rural Development/ Social work.	• State Programme Manager (Residential, KGBV and OoSC) is the key position in the State level office who shall be responsible for planning, implementation and monitoring of Model schools, Residential schools, KGBV, Jharkhand Balika Awasiya Vidyalaya. • He shall be responsible ensuring maintenance, enrollment, monitoring and planning for improvement of academic performance. • He shall be responsible for identifying OoSc children, their planning and mainstreaming to schools and regular tracking of OoSc children for completion of formal education. • The person is suppose to be professionally sound when need arises. Personnel will be overall in-charge of the programme activities with a view to their proper planning timely implementation, monitoring and evaluation. • Person will be responsible for preparing timely, relevant and reliable information needed for the periodical review of the programme in order to keep its track for timely and proper implementation. • Person will be responsible for professionally generating and keeping relevant database with the capacity of analyzing them and using them for the programme activities. • Person will be responsible to establish effective liaisoning between different department of the state government, central government, NGOs, Autonomous and statutory body etc. • Correspondence to all letters /documents.

Sl. No	Minimum Qualification	Desirable experience / preference for post	Job Profile
			Any assignment in assigned by the office of JEPC.

05 : State Programme Manager (Procurement)

Sl. No	Minimum Qualification	Desirable experience / preference for post	Job Profile
5	- Masters in Finance/M.Com/ MBA in Finance/Registered Chartered Accountant/ ICWA/ CS with 55% marks from recognized University /Institution along with Graduate degree from any recognized University/ institution with 50% of marks - Experience: Minimum 5 years experience in tenders and public procurement at Management level in Central/ State Government Organizations/ Semi Govt. Organizations/ Public sector undertaking.		- State Programme Manager (SPM) is the key position in the State level office who is directly reporting to the State Project Director. - The person is suppose to be professionally sound when need arises. Personnel will be overall in-charge of the programme activities with a view to their proper planning timely implementation, monitoring and evaluation. - Person will be responsible for preparing timely, relevant and reliable information needed for the periodical review of the programme in order to keep its track for timely and proper implementation. - Person will be responsible for professionally generating and keeping relevant database with the capacity of analyzing them and using them for the programme activities. - Person will be responsible to establish effective liasioning between different department of the state government, central government, NGOs, Autonomous and statutory body etc. - Correspondence to all letters /documents. - Any assignment in assigned by office.

06 : District Programme Manager

Sl. No	Minimum Qualification	Desirable / preference for post	Job Profile
6	- Masters degree in any stream with minimum 55% marks from recognized university. - Minimum 3 years experience of work in any Government organizations engaged in implementation	Preference will be given to candidates having MBA or Masters in Rural development or Post Graduate Diploma in Rural development or Post Graduate Diploma in	- District Programme Manager (DPM) is the key position in the district level office who is directly reporting to the District Programme Coordinator or Component In-Charge at state level. - The person is suppose to be professionally sound when need arises. Personnel will be overall in-charge of the programme activities with a view to their proper planning timely implementation, monitoring and evaluation. - Person will be responsible for preparing timely, relevant and reliable information needed for the periodical review of the programme in order to keep its track for timely and proper implementation. - Person will be responsible for professionally generating and

	of Central/State Govt. sponsored schemes specially in education field.	Management.	keeping relevant database with the capacity of analyzing them and using them for the programme activities. • Person will be responsible to establish effective liaisoning between SSA District office, different department of the state government, central government, NGOs, Autonomous and statutory body etc. • Correspondence to all letters /documents in absence of the District Programme Officer. • Any assignment in assigned by office.
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07 : Assistant Programme Manager

Sl. No	Minimum Qualification	Desirable / preference for post	Job Profile
7	1. Bachelor degree in any stream with minimum 55% marks from recognized university. 2. Minimum 2 years experience of work in field of education in any Government organizations engaged in Central/ State Government Organizations/ Semi Govt. Organizations/ Public sector undertaking and other recognized institutions.	Preference will be given to – Candidate having Masters degree in Social Science/Humanities/ Science /Education and PG Diploma in Rural development/ MBA.	• The Assistant Programme Manager (APM) will work under the overall supervision of the District Programme Officer/ ADPO/ at District level and under Component In-charge at the state level. • Primarily Contribute to programme planning implementation, monitoring and evaluation of programme /Project Activities. • Collect and analyze data with regard to component of the programme/project and provide updated information for analysis and report purposes. • Analyse programme /project status and recommend appropriate adjustment. • Visit schools and project sites at least 12-16 days a month and do night halts in the field to provide technical support to District/Block/Panchayat level team. • Receive, analyze and synthesize report from district /block level, prepare comment and responses, keep the District Programme Officer/State Project Director informed about the status of progress and facilitate good rapport between own component and other components. • Participate in the planning and preparation of project reviews and reporting mechanism, record preparation and record keeping. • Participate in Workshop Seminars etc. organised by the project and fulfill the role of reporter, facilitator, speaker etc. when required. • Prepare briefing, notes on the Programme activities and articles for publication when required, including fact sheets, statistical summaries, achievement reports etc. • Remain aware of new publication, research, initiatives, etc. relating to Primary Education in India and Jharkhand. • Ability to work independently and also as a part of a team. • Perform other related activities as assigned by the State Project Director/District Programme Officer. • Any assignment assign by the office.

08 : Expert EMIS

Sl. No	Minimum Qualification	Desirable / preference for post	Job Profile
8	I. B.E./B.Tech./ in	Preference shall be	• EMIS is a position at state level office directly reporting

Computers/IT/ E&C /ECE/B.C.A from any recognized university with minimum 60% marks OR PG Diploma in Computer Science/IT/Information management. 2. Experience: Minimum 3 years experience in the field of MIS Design / Development / Maintenance or Data Management & Analytics in Central/ State Government Organizations/ Semi Govt. Organizations/ Public sector undertaking.	given MCA or MTech. In relevant fields	to in-charge of MIS component at state level office. - The responsibilities of EMIS will be designing & developing Software for the purpose of collection, storage, Compilation and processing of data/information, internet/intranet operations, assistance in programming, analysis & MIS support, coordination in governance and other support functions. - Any assignment assign by the office.
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09 : Assistant Computer Programmer

Sl. No	Minimum Qualification	Desirable / preference for post	Job Profile
9	1. BCA or Graduation with minimum 55% marks with one year P.G. Diploma in Computer Application / Graduate in IT/ Graduate in data science/ Graduate in Computer Science/ Graduate in Information Science from any recognized university. 2. Minimum two years experience in the field of DBA/ Oracle/ Software/ Decoding/ MIS / Edu. Tech/ Programming.) in in Central/	Preference shall be given to – Candidate having MCA/ M.I.T./ M.Tech./ ME in CSE/ Electrical & Electronics Engineering	- ACP is a position at district level office/state level office directly reporting to District Programme Officer/in-charge of MIS component at state level office. - The responsibilities of ACP will be collection, compilation, processing and analysis of information and dissemination of Data for corrective majors. internet/intranet operations, assistance in programming, analysis & MIS support, coordination in governance and other support functions and e-Vidyavahini. - Any assignment assign by the office of JEPC.

	State Government Organizations/ Semi Govt. Organizations/ Public sector undertaking.		
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10: Finance Controller

Sl. No.	Minimum Qualification	Desirable experience/preference for post	Roles and Responsibilities
10	1. M.Com with MBA Finance or C.A./ICWA/CS from recognized University/Institution with 55% marks. 2. Minimum 05 years experience of work in any Government organizations engaged in implementation of Central/State Govt. sponsored schemes.	At least 10 years experience in Central/State Govt. Organization /CAG/AG Office or in any Govt. or Semi Govt. Organization.	• Personal and support and oversee the accounts expenditure of the state level office district units. • Look after the found flow in the state and district level. • Responsible to produce timely, relevant and reliable information needed for the periodical review of the finance to keep its track of timely and proper implementation. • Responsible for reporting to State/ National level. • Attend the auditors and reply to all the audit paras of Stationery Auditors/AG Auditors. • Look after the procurement process. • Ensure the expenditure incurred in financial order and funds allotted • Any other job assigned by the office.

11 : Finance and Account Officer

Sl. No	Minimum Qualification	Desirable / preference for post	Job Profile
11	1. Graduate in Commerce/ CA/ICWA/CS- Inter level with minimum 55% marks/ from recognized university. 2. 3 years experience in the field of Accounting in any Government organizations engaged in Central/ State Government Organizations/ Semi Govt. Organizations/ Public sector	Preference will be given to M.Com.	• Finance and Accounts Officer shall be posted at state level office of JEPC. • At State level he will be reporting to State Project Director, JEPC through Finance Controller / Administrative Officer and will be responsible for overall financial management and control. • He will be responsible to supervise the day to day work of the budget, finance audit and accounts and to inspect the accounts at state level and different district level. He will respond to auditors of all categories. • He will be responsible to execute all the decisions/direction of Central level office and state level office relating to account. • He will responsible to ensure that all the financial transaction are taking place according to the financial regulations of JEPC. • At state level office Finance and Accounts officer will be reporting to the finance Controller and will be responsible to perform such duties that will be assigned by the SPD. • He will be responsible for providing all financial data in time.

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	undertaking and other recognized institutions.		Any assignment assign by the SPD / Administrative Officer/ Finance Controller.
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12 : Accounts Officer

Sl. No	Minimum Qualification	Desirable / preference for post	Job Profile
12	1. Graduate in Commerce/ CA/ICWA/CS-Inter level with minimum 55% marks/ from recognized university. 2. 3 years experience in the field of Accounting in any Government organizations engaged in Central/ State Government Organizations/ Semi Govt. Organizations/ Public sector undertaking and other recognized institutions.	Preference will be given to M.Com.	- Accounts Officer may be posted both at state levels/District level. - At State level he will be reporting to Finance Controller / Administrative Officer and will be responsible for overall financial management and control. - He will be responsible to supervise the day to day work of the budget, finance audit and accounts and to inspect account at state level and different district level. He will respond to auditors of all categories. - He will be responsible to execute all the decisions/direction of Central level office and state level office relating to account. - He will responsible to ensure that all the financial transaction are taking place according to the financial regulations of JEPC. - At state level office Accounts officer will be reporting to the finance Controller and will be responsible to perform such duties that will be assigned by the Finance Controller/SPD. - He will be responsible for providing all financial data in time. - Any assignment assign by the office.

13 : Auditor

Sl. No	Minimum Qualification	Desirable / preference for post	Job Profile
13	1. CA/CS Inter/ ICWA with 50% marks from recognized University. 2. 2 years experience in the field of Accounting in any Government organizations engaged in Central/ State Government Organizations/ Semi Govt. Organizations/ Public sector undertaking and other recognized institutions.		- Auditing the books of accounts of head office and is responsible for proper maintenance of the same. - To make good, deficiencies found in the books of accounts and, if necessary, write the books and make necessary modification in the books of accounts. - Attend to the statutory auditor for the audit of the unit. - Any assignment assigned by the office. - Coordination with Auditors of Chartered Accountants, Finance Audit, AG Audit, Internal Audit and its Compliance to different authorities. - Review and monitoring of Audit objections and compliance of district/block and State level office. - Any other direction given by SPD related to audit monitoring.

14 : Junior Engineer (Civil works):

Name of Post	Minimum Qualification	Desirable Experience / Preference for the post
Junior Engineer	Diploma in Civil Engineering from recognized institution with minimum 55% marks	Experience in the relevant field at any reputed institution / organization / State Government / Central Government / Semi Government institutions/ PSU/ Central and State sponsored schemes for supervising building construction work.

7. Relaxation in Educational Qualification:

Candidates who have completed 10 years of service under SSA, Samagra Shiksha, RMSA, KGBV, Sakshar Bharat or Mahila Samakhya shall be relaxation of 05% in the minimum percentage of marks prescribed for the required educational qualification for the post.

8. Shortlisting of Candidates for Interview process shall be done as per category wise minimum qualifying marks decided as per Sankalp No. 3928 dated 11.08.2020 of Department of Personnel, Administrative Reforms and Rajbhasha, Govt. of Jharkhand.

9. Selection Procedure:

As per the decision of 68th Executive Committee the following marks will be consider for preparation of merit :-

Sl.No.	Description	Marks
1	Evaluation of written test	100
2	Technical Proficiency	20
3	Personal Interview	20
4	Academic Qualification	50
5	Work Experience	10
Total		200

9 (a). Brief note on work experience criteria:

- As per the decision of 68th EC for SSA/Samagra Siksha/RMSA/KGBV/Sakshar Bharat programme/ Mahila Samakhya Programme employee one marks will be allotted per year for their tenure and for other than JEPC candidates 0.5 marks per year for their work experience in equivalent post (समतुल्य पद). This facility shall not be applicable on outsource employee.
- Maximum 10 marks will be allotted for the work experience.

10. The decision of the Selection Committee, JEPC shall be final in this regard. A panel of suitable candidates will be prepared which may be valid for a period of one year from the date of selection. Person from the panel may be appointed against the vacancies as and when need arises.

11. **Pay and Allowances:** Persons appointed on Short Term Contract basis will be entitled to monthly emoluments shown against each post and also the allowances as admissible under the service Regulations of JEPC. All the above appointments, on Short Term Contract shall be initially for a period of one year which may be extended further on the basis of satisfactory performance on annual basis up-to the period of implementation of the programme implemented by the JEPC. However, there is also a provision of annual assessment of performance of the personnel for the extension of contract. Canvassing in any form will be treated as disqualification.

12. **Application Processing Fee:** Applicant shall be required to pay a non-refundable application processing fee of Rs. 1000/- (Rs. One Thousand only) for Table A (sl.no. 1 – 5), Table B (sl.no. 06), Table D (sl.no. 10) and for Table B (sl.no.07), Table C (sl.no.08, 09), Table D (Sl.no.11, 12, 13), Table E (sl.no.14) is required to pay a non-refundable application processing fee of Rs. 500/- (Rs. Five Hundred only) through JEPC website using Credit Card/Debit Card/Net Banking/UPI Payment post submission of the application form. Candidates belonging to Scheduled Caste/Scheduled Tribes category are required to pay only 50 percent of the above mentioned processing fee of the above mentioned categories of posts. However, they are required to attach caste certificates duly issued by the competent authority and attested by the Gazetted Officer otherwise their applications will be rejected. Application fees will not be received in any other form (Cash/IPO/demand draft etc.).

13. How to Apply :

1. Eligible candidates who possess the requisite qualifications and experience and have the will to serve at various locations for District level posts and State Office as per the category of the posts with commitment and integrity, may apply latest by **31.12.2026** by **05:00 PM.** by visiting official recruitment link on notice board menu of JEPC website - "<https://jepc.jharkhand.gov.in>"
 2. Application received after stipulated date will not be accepted under any circumstances.
 3. Application should be only for one post from a candidate.
 4. The applicants are advised to see the JEPC official website for updated information related to recruitment regularly.
 5. As JEPC has adopted the reservation policy of the State Government, the applicant must mention his/her reservation caste category viz. SC/ST/OBC/General etc., as the case may be, and upload the caste certificate duly issued by the Sub Divisional Officer of the concerned sub district or such authority as has been designated by the Govt. for issuance of such certificates. The original certificates will be examined at the time of interview.
14. Any dispute with regard to this recruitment will be subject to the court having its jurisdiction at Ranchi only. JEPC, as employer, will reply/attend to such suit/legal proceedings. The State project Director, Jharkhand Education Project Council reserves the right to reject the application/ cancel the recruitment process at any point of time without assigning any reason.

For any queries please contact on official email id jepcranchi1@gmail.com.

[Signature]
08/10/26

(Shashi Ranjan)

State Project Director
Jharkhand Education Project Council,
Ranchi

Ranchi/Date: 08.10.2026

Memo No.:ME/01/393/2006/(Part file)/ 3975

Copy to:

1. Secretary, School Education and Literacy Department, Govt. of Jharkhand for information please.
2. Director, Primary Education, Jharkhand for information please.
3. Director, Secondary Education, Jharkhand for information please.

[Signature]
08/10/26

(Shashi Ranjan)

State Project Director
Jharkhand Education Project Council,
Ranchi

Ranchi/Date: 08.10.2026

Memo No.:ME/01/393/2006/(Part file)/ 3975

Copy to:

1. Additional Finance Controller, JEPC, Ranchi for information and necessary action.
2. MIS Coordinator, JEPC, Ranchi for information and necessary uploading on the Official website of JEPC for publication.

[Signature]
08/10/26

(Shashi Ranjan)

State Project Director

Jharkhand Education Project Council,

Ranchi/Date: 08.10.2026

Ranchi Memo No.:ME/01/393/2006/(Part file)/ 3975

Copy to:

Administrative Officer, JEPC, Ranchi for information and necessary action with a direction for its wide circulation to various Institutions/Universities/Placement Cells of Institutions including the various recruitment websites please.

[Signature]
08/10/26

(Shashi Ranjan)

State Project Director

Jharkhand Education Project Council,
Ranchi

झारखण्ड शिक्षा परियोजना परिषद् अन्तर्गत विभिन्न पदों पर चयन हेतु MCQ आधारित लिखित परीक्षा अधिकतम 100 अंकों का एवं Computer Based तकनीकी परीक्षा अधिकतम 20 अंकों का पूर्ण की जाएगी जो निम्न प्रकार से होगी :-

A. Format of Written Test (Maximum 100 marks) MCQ/OMR based test (Duration 3 Hrs.):

- a. General Knowledge – 20 Questions (One marks each)
- b. Logical Reasoning – 20 Questions (One marks each)

(Factual and Analytical Questions shall be separate for three categories of posts namely: Management based posts/ Finance related posts/ Computer and IT related posts/ Legal related posts/Civil works related posts. Candidates who have applied for specific category shall answer either Part C or Part D or Part E or F or G.

There shall be 60 Questions each for five categories of posts mentioned above in five separate parts –

Part C – Questions for Management based post (SPM/DPM/APM) Or Part D – Questions for Finance related post (Finance Controller/Audit Controller/Finance and Accounts Officer/Accounts Officer and Auditor) Or Part E – Questions for Computer and IT related posts Or Part F – Questions for Legal related posts Or Part G – Questions for Civil works posts.

For each of the four categories C, D, E, F and G there shall be two categories of questions.

- c. Subject Specific factual Questions – 30 Questions (One marks each)
- d. Analytical/Situational/Comprehension /Case study analysis – 30 Questions

B. Computer based test (Maximum 20 marks)(Duration 01 Hrs.):

- a. Computer based test for each of the five categories of posts namely: Management based/ Finance Oriented/ Computer and IT Oriented/Law Executive/Civil works shall be taken on the basis of the questions prepared by exam conduction agency.
- b. The duration of the Computer based test shall be of one hour in which maximum of two questions shall be framed for each of the four categories.
- c. Maximum marks shall be 20 marks (10 marks for the each of the questions)

