

No. EST-II/A-02/2026/001

Dated: 09.10.2026

ADVERTISEMENT FOR RECRUITMENT TO A NON-TEACHING POSITION

Indian Institute of Management Tiruchirappalli is an Institute of National Importance under the Ministry of Education, Government of India. The Institute offers a congenial and professional working environment. The Institute invites applications from eligible and interested candidates for the following non-teaching position on a contract basis:

• **Corporate Engagement Executive – Six Vacancies**

For full details regarding qualification, experience, terms & conditions, and other requirements, please visit our website: <https://www.iimtrichy.ac.in/careers-non-teaching>.

Candidates are instructed to go through the ‘**INSTRUCTIONS TO THE CANDIDATES**’ before filling out the applications and proceeding further. Interested and eligible candidates may submit their applications online in the prescribed application form available on the Institute’s recruitment portal.

The application, along with all supporting documents, should be submitted through the online portal of IIM Tiruchirappalli on or before **05.00 pm on November 02, 2026**.

Application submitted through any other mode will not be considered.

Important Dates:

Sl. No.	Details	Date / Time
1.	Date of advertisement	October 09, 2026, 07.00 pm
2.	Opening date for online application	October 12, 2026, 11.00 am
3.	Closing date for submission of online application	November 02, 2026, 05.00 pm

The eligibility of candidates with regard to age, qualification, and experience shall be determined as on the closing date of the application.

**NON-TEACHING POST ON CONTRACT BASIS AT IIM TIRUCHIRAPPALLI
(Advertisement No. EST-II/A-02/2026/001, dated 09.10.2026)**

Corporate Engagement Executive (on contract) – Six Vacancies:

Salary: Consolidated monthly salary will be fixed between Rs. 50,000/- and Rs. 60,000/-, negotiable for deserving candidates based on experience and qualification. The final salary will be fixed based on the recommendation of the Selection Committee for the deserving candidate.

Upper Age Limit: 45 years.

Educational Qualification and Experience:

1. A Bachelor's Degree from a recognised University/Institute. A postgraduate degree (MBA or PGDM) in Marketing, HR, Business Analytics, or General Management is preferred.
2. Post-qualification experience in business development, campus placements, corporate HR, or B2B sales is preferred.

Mandatory Requirement:

1. Excellent verbal and written communication skills in English with the ability to engage senior decision-makers.
2. Self-starter with strong interpersonal skills and demonstrated persistence in lead conversion.
3. Willingness to travel extensively (10–15 days/month across metro cities).
4. IT and AI proficiency.

Desirable:

1. Corporate experience in Tier I cities (not limited to Bengaluru or Hyderabad) is highly desirable
2. Candidates with prior experience working in a placement office (either as a student or a professional) will be preferred.
3. Working proficiency in Excel/Google Sheets, a CRM or database tool, and familiarity with data visualisation tools.

Position Overview:

The Indian Institute of Management Tiruchirappalli is seeking dynamic, goal-oriented professionals to join its Placement Office as a Corporate Engagement Executive. This role is central to expanding our corporate engagement for placements and requires executives capable of working in a high-performance environment. The position is based at the IIM Tiruchirappalli Main Campus, with potential travel and work requirements at other locations across India.

The ideal candidate will demonstrate strong communication skills, a deep understanding of recruitment and placement dynamics at the MBA level at an IIM, and the drive to expand our recruiter base through persistent outreach and relationship-building with talent managers. The role involves frequent travel and close coordination with internal and external stakeholders.

The selected candidates will be allotted specific sectors such as BFSI, IT & Analytics, Manufacturing, Pharma, Healthcare & Logistics, FMCG, FMCD, Retail & E-commerce, Consulting & Media Services, Human Resources, and Emerging Recruiter Segments, and will work closely with the Business Development/Placement Office and Student Coordinators.

Key Functional Responsibilities

Market Intelligence and Sector Monitoring

- Monitoring hiring trends across sectors.
- Tracking recruiter expectations and emerging roles.
- Developing sector-specific intelligence reports.
- Supporting strategic planning and outreach prioritisation.

Recruiter Outreach and Acquisition

- Identification of prospective recruiters.
- Structured outreach campaigns.
- Follow-up and relationship management.
- Conversion tracking and reporting.

Recruiter Relationship Management

- Maintenance of institutional recruiter databases.
- Engagement with existing recruiters.
- Tracking recruiter feedback.
- Development of long-term engagement plans.

Data Management and Analytics

- Development and maintenance of placement databases.
- Tracking outreach effectiveness.
- Analysis of placement trends.
- Generation of management reports and dashboards.

Event and Engagement Support

- Support for Daksha and related initiatives.
- Recruiter visits and interactions.
- Career fairs and networking events.
- Industry engagement activities.

INSTRUCTIONS TO THE CANDIDATES

1. Candidates must be citizens of India and must satisfy all prescribed eligibility conditions as on the closing date.
2. Applications shall be submitted only through the Institute's online recruitment portal: <https://www.iimtrichy.ac.in/careers-non-teaching>, within the prescribed date and time. No other mode of application or request for extension shall be entertained.
3. Candidates must upload complete and legible documents supporting their age, educational qualifications, experience and applicable category/reservation claims. Experience certificates should clearly indicate designation, period of service and nature of duties.
4. Only qualifications from recognised Boards/Universities/Institutes and relevant post-qualification experience will be considered. The Institute/Selection Committee shall determine the relevance of experience.
5. All information furnished in the application must be correct and final. Incomplete applications, false claims, suppression of material information or submission of fabricated/tampered documents may lead to rejection/disqualification at any stage.
6. Candidates must provide an active e-mail address and regularly check the Institute's recruitment portal and registered e-mail for all communications, including shortlisting and selection process details. No separate communication by post will be sent.
7. Shortlisting and the mode/stages of selection shall be decided by the Institute/Selection Committee. Mere eligibility or being called for a selection stage does not confer any right to appointment.
8. Original certificates and one set of self-attested copies must be produced when called for document verification/selection. Failure to produce the required originals may result in cancellation of candidature.
9. Appointment shall be subject to verification of qualifications, experience, conduct, certificates and medical fitness. Any material discrepancy detected subsequently may result in termination and/or other action as applicable.
10. The Institute reserves the right to accept/reject applications, shortlist candidates, alter/cancel any stage of the recruitment process, and fill or not fill any or all vacancies. Its decision shall be final and binding.
11. Canvassing in any form will result in disqualification.
12. The selected candidate(s) shall be engaged on a fixed-term contract.
13. The position is purely contractual in nature and for a limited time period. No claims can ever be made for regularizing these positions.
14. The selected incumbent shall submit a relieving letter from the previous employer at the time of joining.
15. Any amendment/corrigendum will be published only on the Institute website. Any dispute relating to the recruitment shall be subject to the jurisdiction of the courts at Tiruchirappalli/ Madurai Bench of the Madras High Court.

Disqualification / Misconduct:

- Candidature may be cancelled at any stage for ineligibility, false or misleading information, suppression of material facts, impersonation, submission of fabricated/tampered documents, obtaining support through improper means, canvassing, or any other misconduct considered sufficient by the Institute. Such action may include debarment and, where applicable, termination of service and legal action.

Selection Process:

- The shortlisted candidates have to appear for the Selection Process that may include a written test/skill test, and an interview.

Documents To Be Uploaded / Produced:

Candidates should upload the documents applicable to them and produce originals with one set of self-attested copies when called for verification at the time of the selection process:

- a. SSLC/10th certificate or equivalent proof of date of birth;
- b. HSC/Class XII certificate, where applicable;
- c. UG/PG degree/diploma certificates and relevant mark sheets;
- d. Experience certificates and salary certificates, wherever required;
- e. Recent passport-size colour photograph and signature;
- f. Valid photo identity proof; and
- g. Any other document required to support the information furnished in the application.

How to Apply:

1. Read the notification and confirm eligibility before applying.
2. Apply online through <https://www.iimtrichy.ac.in/careers-non-teaching> within the prescribed period.
3. Upload the required documents, photograph and signature and submit the application successfully.
4. After submission, retain a printout/PDF of the final application for future use. The hard copy need not be sent to the Institute unless specifically called for.
5. Candidates are advised to submit the application well before the deadline; the Institute will not be responsible for failure caused by last-minute technical issues.

Sd/-
Chief Administrative Officer i/c