भारतीय प्रौद्योगिकी संस्थान तिरुपति
INDIAN INSTITUTE OF TECHNOLOGY TIRUPATI
एर्पेडु-वेंकटगिरि रोड, एर्पेडु पोस्ट, तिरुपति जिला, आ प्र -517619
Yerpedu – Venkatagiri Road, Yerpedu Post, Tirupati District, A.P – 517619

Advertisement No. IITT/STAFFREC/01/2026 dated 31-08-2026

Indian Institute of Technology Tirupati, an Institute of National Importance invites online applications for the following non-teaching staff positions on Direct Recruitment basis:

Group-A Posts

Post No.	Post Name & Pay Level	Dept./Section/ Centre/Unit	No. of Vacancies	Category	Upper Age Limit
1.	Superintending Engineer # (Civil/Electrical) Pay Level - 13 (Rs. 1,23,100 – 2,15,900/-)	Engineering Unit	1	UR	50
2.	Senior Technical Officer Pay Level - 12 (Rs. 78,800 – 2,09,200/-)	Computer Centre	1	UR	
3.	Assistant Registrar $ Pay Level - 10 (Rs. 56,100 – 1,77,500/-)	Administration	2	UR-1, OBC-1	45
4.	Counsellor Pay Level - 10 (Rs. 56,100 – 1,77,500/-)	Guidance and Counselling Unit	1	UR	
5.	Security Officer Pay Level - 10 (Rs. 56,100 – 1,77,500/-)	Security Section	1	UR	

The post (Superintending Engineer - Civil/Electrical) shall be filled through Direct Recruitment/ Deputation. In the case of appointment on Deputation, the upper age limit shall be 56 years as on the closing date for receipt of applications. The initial period of deputation shall be three (03) years, which may be extended up to a maximum of five (05) years, subject to satisfactory performance and approval of the Competent Authority, or until the officer attains the age of superannuation in the parent organization, whichever is earlier, or as otherwise prescribed by the Government of India through orders/guidelines issued from time to time.

$ One of the posts of Assistant Registrar is horizontally reserved for Persons with Benchmark Disabilities (PwBD).

Group-B Posts

Post No.	Post Name & Pay Level	Dept./Section/ Centre/Unit	No. of Vacancies	Category	Upper Age Limit
6.	Hindi Translator Pay Level – 6 (Rs. 35,400 – 1,12,400/-)	Hindi Cell	1	UR	35
7.1	Junior Technical Superintendent - CSE Pay Level – 6 (Rs. 35,400 – 1,12,400/-)	Computer Science and Engineering	2	UR-1, EWS-1	
7.2	Junior Technical Superintendent - Network Security Pay Level – 6 (Rs. 35,400 – 1,12,400/-)	Computer Centre	1	UR	

One of the Junior Technical Superintendent posts (Post No. 7.1 and 7.2) is horizontally reserved for Persons with Benchmark Disability (PwBD).

Group-C Posts

Post No.	Post Name & Pay Level	Dept./Section/ Centre/Unit	No. of Vacancies	Category	Upper Age Limit
8.1	Junior Technician - CH Pay Level – 4 (Rs. 25,500 - 81,100/-)	Chemical Engineering	1	OBC	27
8.2	Junior Technician - Systems Pay Level – 4 (Rs. 25,500 - 81,100/-)	Civil and Environmental Engineering	1	UR	
8.3	Junior Technician – CSE Pay Level – 4 (Rs. 25,500 - 81,100/-)	Computer Science and Engineering	1*	OBC	

One of the Junior Technician posts (Post No. 8.1, 8.2 and 8.3) is horizontally reserved for Ex-servicemen (ESM).

* Backlog post.

Persons with Benchmark Disabilities (PwBD) are encouraged to apply. The following posts have been identified as suitable for the PwBD suffering from the disabilities listed below:

Sl. No.	Post Name	Categories of Disabilities Suitable for the Post
1.	Superintending Engineer	OL, OA, HH
2.	Senior Technical Officer	OA, OL, HH
3.	Assistant Registrar	OA, OL, B, LV, HH
4.	Junior Technical Superintendent	OA, OL, HH
5.	Junior Technician	OL, HH

Abbreviation used: OA: One Arm, OL: One Leg, B: Blind, LV: Low Vision, HH: Hearing Impaired.

Important Dates:

I. Starting Date for Applying Online : 31-08-2026.
II. Closing date for Applying Online : 30-09-2026 up to 05.00 pm.
III. Date for calculation of Age and Experience : 30-09-2026.

A. The requisite qualifications and experience for the notified posts are specified below:

Post No.	Post Name	Essential Qualification/Experience
1.	**Superintending Engineer - Civil/Electrical (Direct/Deputation)** Pay Level – 13 (UR-1)	**Essential:** **On Direct Recruitment:** Bachelor's degree in Civil/ Electrical Engineering or relevant discipline from a recognized Institute/University with minimum 55% marks or minimum 5.5 CGPA on Ten-point scale and experience as under: (i) With a total of 15 years of experience in execution and construction of Civil/Electrical Work including Public Health and Contract Management. **OR** (ii) Holding analogous post at the same level or working as an Executive Engineer in the Pay Level-11 or its equivalent for a period of 7 years under the Central/State Government including Govt. Autonomous Bodies/ Organizations/ Public Sector Organizations, with relevant experience. **On Deputation:** Bachelor's degree in Civil/ Electrical Engineering or relevant discipline from a recognized Institute/University with minimum 55% marks or minimum 5.5 CGPA on Ten-point scale and experience as under: (i) Holding analogous post at the same level or working as an Executive Engineer in the Pay Level-11 or its equivalent for a period of 7 years under the Central/State Government including Govt. Autonomous Bodies/ Organizations/ Public Sector Organizations, with relevant experience. **Desirable:** i) Experience in reputed Engineering/Technical Institutes of National Importance like IITs/IISERs/IISc/NITs and similar Central Govt. Institution and working knowledge in computer applications. ii) Experience in executing civil work through CPWD or equivalent agency for more than 1 lakh sq.ft. iii) Experience in planning, tendering, and executing WTP and STP plant including machineries for Institutional campus (hostels and residential towers etc.). iv) Experience in planning and commissioning HVAC plants (large chiller plant), commissioning substation, renewable integration: solar energy. v) Sound knowledge in SCADA /ICP-MS, AV systems etc.

2.	**Senior Technical Officer** (Computer Centre) Pay Level – 12 (UR:1)	**Essential:** BE/B.Tech/M.Sc/MCA in Computer Science & Engineering/Information Technology or equivalent from a recognized University/Institute with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent, and with 10 years of relevant experience out of which 5 years should be in Pay Level-10 and above or overall 12 years of relevant industrial experience. **OR** ME/M.Tech from a recognized University/Institute in Computer Science & Engineering/Information Technology or equivalent with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent, and with 8 years of relevant experience out of which 5 years should be in Pay Level-10 and above or overall 10 years of relevant industrial experience. **OR** Ph.D. from a recognized University/Institute in Computer Science & Engineering /Information Technology or equivalent with a minimum of 55% marks or a minimum CGPA of 5.5 on 10-point scale or equivalent in Master's Degree, and with 5 years of relevant experience in Pay Level-10 and above or overall 7 years of relevant industrial experience (Relevant work experience will be counted cumulatively after the completion of the Master's degree; however, the duration spent pursuing a Ph.D. will not be considered as part of the work experience). **Relevant Experience:** Experience in the design, development, implementation, customization, integration, and maintenance of Enterprise Resource Planning (ERP) systems and institutional information systems, including web portals and web-based applications, with sound knowledge of: i) Software Development Life Cycle (SDLC) ii) Full Stack Application Development iii) Institutional workflows, business process analysis, and automation iv) Software/application architecture and enterprise system design v) Database management, APIs, and system integration vi) Software testing, deployment, maintenance, and version control vii) Secure software development and information security practices viii) Microservices **Desirable:** Experience in developing or managing large-scale ERP/enterprise applications, workflow automation, cloud/DevOps practices, application security, vulnerability assessment, and integration with other institutional systems. Knowledge of Government IT standards, cybersecurity practices, and technical documentation will be an added advantage, Agentic-AI.
3.	**Assistant Registrar** Pay Level – 10 Total Vacancies: 2 (UR:1, OBC-NCL:1) One post is horizontally reserved for Persons with Benchmark Disability (PwBD)	**Essential:** A Master's degree with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent, with experience as under: At least 8 years of relevant experience in handling Administrative/ Finance & Accounting / Academic / Legal /Audit/ Stores & Purchase / Establishment matters out of which at least 6 years in supervisory level (Pay Level 6 and above) or equivalent post in Government/Government Research Establishments/ Universities/Statutory Organizations/ Government Organizations/PSUs. **Desirable:** i) Experience in reputed Engineering/Technical Institutes of National Importance like IITs/IISERs/IISc/NITs and similar Central Govt. Institutions ii) Experience in handling computerized administration/financial matters.

4.	**Counsellor** Pay Level – 10 (UR:1)	**Essential:** Master's Degree with minimum 55% marks or minimum 5.5 CGPA on Ten-point scale in the field of Psychology (Counselling / Clinical Psychology) with minimum 5 years of relevant clinical experience in an educational Institution or in a mental health-care clinic of repute. **AND** A valid RCI registration as Clinical Psychologist. **Desirable:** Candidates with Ph.D will be preferred. Have training in counselling technique and / or any therapeutic module. Experience in Counselling students and employees in reputed Engineering/Technical Institutes of National Importance like IITS/IISERS/IISc/NITs and similar Central Govt. Institutions. Administrative experience in managing relevant Counselling service set-ups. Working knowledge in computer applications.
5.	**Security Officer** Pay Level – 10 (UR:1)	**Essential:** I. A Bachelor's degree from a recognized University with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent. II. A minimum of 10 years of security related supervisory/administrative experience out of which at least 5 years should be at Pay Level-7 and above or equivalent, in Central/State Police Service/ Para-Military Forces/ Defence/ Government Research Establishments/ Universities/ Statutory Organizations of high repute. III. Holding a valid driving license to ride light motor vehicle and motorcycle. **Desirable:** i) Training, conducting enquires & investigation, managing contacts and handling emergency situation like Fire Fighting, Rescue Operations, Floods, Earthquake etc. ii) Possessing a Diploma certificate in Security operations / Fire safety and disaster management from a recognized University / Institute. iii) Capacity to liaise with different Government and Non-Government organization and skill to tackle labour related problems. iv) Conversant with security rules and procedures to deal with Police and the Public. v) Experience in Technical Institutions like IITs/IISERs/IISc/NITs and similar Central Government Institution.
6.	**Hindi Translator** Pay Level – 6 (UR:1)	**Essential:** Bachelor's degree with minimum 55% of marks or minimum 5.5 CGPA on Ten-point scale with Hindi and English as main subjects (which includes term compulsory and elective) and with two years' experience in translation from English to Hindi and vise-versa in Central or State Government offices including Government organizations. **Desirable:** (i) Recognized Diploma of Certificate course in translation from English to Hindi and vice-versa. (ii) Knowledge of operating Hindi application software packages on computer Experience in translation of technical & scientific documents

7.1	**Junior Technical Superintendent** (Computer Science & Engineering) Pay Level - 6 Total Vacancies: 2 (UR:1, EWS:1)	**Essential:** BE/B.Tech in Computer Science and Engineering/Information Technology/ Electronics or M.Sc in Computer Science /Information Technology/Electronics or MCA or equivalent from a recognized University/Institute with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent, and with 2 years of relevant experience. **OR** B.Sc in Computer Science /Information Technology/Electronics or equivalent (or) BCA from a recognized University/Institute with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent, and with 4 years of relevant experience. **OR** Diploma in Computer Science and Engineering/Information Technology/ Electronics, or equivalent, from a recognized University/Institute with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent, and with 5 years of relevant experience. **Desirable:** i) Ability to work independently and Good communication skills. ii) Experience/certification in the administration of Linux servers, networking, virtualization, HPC, server or cloud administration. iii) Strong knowledge of programming, data structures and algorithms, computer networks, IP addressing, subnetting, protocols, firewalls and advanced Linux skills. iv) Hands-on experience with virtualization, database and server administration. v) Familiarity with software tools and technologies: integrated development environments (e.g., VS Code), version control systems (e.g., Git), text editors (e.g., Vim). vi) Experience in laboratories of reputed Engineering/Technical Institutes of National importance like IITs/IISER/IISc/NIT's and similar Central Govt. Institutions.
7.2	**Junior Technical Superintendent – Network Security** (Computer Centre) Pay Level – 6 (UR: 1)	**Essential:** BE/B.Tech/M.Sc in Computer Science and Engineering/Information Technology /Electronics and Communication Engineering/Software Sciences or MCA or equivalent from a recognized University/Institute with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent, and with 2 years of relevant experience. **OR** B.Sc in Computer Science /Information Technology/Electronics or equivalent (or) BCA from a recognized University/Institute with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent, and with 4 years of relevant experience. **OR** Diploma in Computer Science and Engineering/Information Technology/ Electronics and Communication Engineering/Electrical Engineering or equivalent from a recognized University/Institute with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent, and with 5 years of relevant experience. **Relevant experience:** Experience in Cyber Security / Network Administration that includes Configuration, monitoring, and administration of network security infrastructure, including firewalls, VPNs, access control, security operations monitoring, vulnerability and patch management, and handling of network security incidents. Experience on Linux platform and elementary shell scripting. **Desirable:** At least one valid professional certification in networks / network security from leading OEMs such as Cisco, Juniper, HPE, Aruba Networking, Arista, Fortinet, Palo Alto Networks, or Check Point.

8.1	**Junior Technician** (Chemical Engineering) Pay Level – 4 (OBC-NCL: 1)	**Essential:** BE/B.Tech in Chemical Engineering from a recognized University with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent. **OR** Diploma in Chemical Engineering from a recognized Institute with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent, and with 3 years of relevant experience. **OR** ITI in Chemical Engineering from a recognized Institute with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent, and with 5 years of relevant experience.
8.2	**Junior Technician – Systems** (Dept: Civil & Environmental Engineering) Pay Level – 4 (UR: 1)	**Essential:** BE/B.Tech in Computer Science and Engineering/Information Technology/ Electronics and Communication Engineering or M.Sc in Computer Science /Information Technology or MCA from a recognized University with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent. **OR** B. Sc in Computer Science /Information Technology (or) BCA from a recognized University with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent, and with 2 years of relevant experience. **OR** Diploma in Computer Science and Engineering /Information Technology from a recognized Institute with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent, and with 3 years of relevant experience. **OR** ITI in Computer Science from a recognized Institute with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent, and with 5 years of relevant experience **Desirable:** i) Experience in laboratories of reputed Engineering/Technical Institutes of National importance like IITs/IISERs/IISc/NIT's and similar Central Govt. Institutions. ii) Experience in software installation, website development, and maintenance of laboratories.
8.3	**Junior Technician** (Computer Science & Engineering) Pay Level – 4 (OBC-NCL: 1)	**Essential:** BE/B.Tech in Computer Science and Engineering/Information Technology/ Electronics or M.Sc in Computer Science /Information Technology/Electronics or MCA or equivalent from a recognized University/Institute with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent. **OR** B.Sc in Computer Science /Information Technology/Electronics or equivalent (or) BCA from a recognized University/Institute with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent, and with 2 years of relevant experience. **OR** Diploma in Computer Science/ Information Technology or related field from a recognized University/Institute with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent, and with 3 years of relevant experience. **OR** ITI in Computer Science/Information Technology or equivalent from a recognized Institute with a minimum of 55% marks or a minimum CGPA of 5.5 on a 10-point scale or equivalent, and with 5 years of relevant experience.

		Desirable: i) Basic proficiency in web and computer networks. ii) Familiarity with Linux environment and databases. iii) Hands-on experience in setting and maintaining systems. iv) Strong knowledge in programming, data structures and algorithms and office tools. v) Familiarity with software tools and technologies: Integrated Development Environments (e.g. VS-Code), Version control systems (e.g., Git), Text editors (e.g., Vim). vi) Ability to work independently and good communication skills.

B. General Instructions to the Applicants:

1. The candidate must be a citizen of India.
2. Each post carries retirement or terminal benefits as per Government of India norms and as applicable/adopted by the Institute from time to time.
3. All educational qualifications must be from a recognized Board/University/Institute only. The prescribed qualifications are minimum and unless specified, those are required for consideration for the post, even if the higher qualification has been acquired and the mere fact that a candidate possesses the same will not entitle him/her for being called for selection procedures.
4. Only relevant experience gained after obtaining the minimum qualifying educational qualification will be considered.
5. Applicants must ensure, before applying, that they possess the minimum essential qualifications and experience prescribed for the post. Eligibility with respect to age, qualification and experience shall be determined as on the last date of closing of online application.
6. The experience requirement may be relaxed at the discretion of the Institute in the case of candidates belonging to the Scheduled Caste / Scheduled Tribe if, at any stage of selection, the competent authority is of the opinion that a sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.
7. The Institute reserves the right to restrict the number of candidates for written / skill tests/interviews to a reasonable limit based on qualifications, level, and relevance of experience higher than the minimum prescribed in the advertisement. The Institute also reserves the right NOT to fill any of the posts advertised, in the event or exigency so decided without assigning any reason thereof.
8. All candidates, irrespective of category may be considered against UR vacancies, subject to fulfilment of eligibility criteria prescribed for UR candidates.
9. The prescribed Essential Qualification and Experience indicated are a bare minimum; mere possession of same will not entitle applicants to be called for Test[s] and/or Personal Interview. Where number of applications received in response to an advertisement is large, it may not be convenient and/or possible for the Institute to conduct test[s] and/or Personal Interview for all the applicants. In such cases, the Institute may restrict the number of applicants to be called for test[s] and/or Personal Interview to a reasonable limit, on the basis of Academic Performance and/or Qualification and/or Experience higher than the minimum prescribed in the advertisement. Therefore, applicants should furnish the details of all qualifications and experience possessed in the relevant field, over and above [if any] the minimum qualifications prescribed along with documentary evidence.
10. Candidates will be short-listed for a Test/Interview based on the information provided by them in their online applications. They must ensure that such information is true. If at the time of the Test/Interview or any subsequent stage or any information given by them or any claim made by them in their online applications is found to be false, their candidature will be liable to be rejected.
11. The Institute shall verify the antecedents or documents submitted by a candidate at any time at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has clandestine antecedents/background and has suppressed the said information, then his services shall be liable to be terminated.
12. In case of any inadvertent mistake in the process of selection which may be detected at any stage even

after the issue of the appointment letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.

13. Direct recruitment to all the positions shall be made on probation for one year. Probation may be extended as per norms.
14. The Institute has a right to decide the mode of screening and testing the applicant for shortlisting and selection.
15. The Institute reserves the right to withdraw any advertised post(s) at any time without giving any reasons. Also, any consequential vacancies arising during the selection process may be filled by the available candidates. The number of posts is tentative only.
16. The Institute strives to have a workforce that reflects gender balance, and women candidates are encouraged to apply.
17. Reservation for Schedule Castes (SC), Scheduled Tribes (ST), and Other Backward Classes - Non-Creamy Layer (OBC-NCL), Economically Weaker Sections (EWS), Persons with Benchmark Disabilities (PwBD) and Ex-Servicemen candidates are available extant of Central Government orders.
18. Relaxation in age to Schedule Castes (SC), Scheduled Tribes (ST), and Other Backward Classes - Non-Creamy Layer (OBC-NCL) candidates only in respect of vacancies reserved for them as per Government of India rules.
19. Relaxation in age to PwBD /Ex-Servicemen is as per Government of India rules.
20. Persons with Benchmark Disabilities (PwBD) are encouraged to apply for Group-A positions. Based on the suitability of the candidate and the nature of the post, the PwBD reservation quota may be appropriately filled in accordance with applicable norms.
21. Relaxation of age for regular employees of the Institute for direct recruitment is permitted up to a maximum age of 59 years.
22. Relaxation in age for regular employees of other IITs who are educationally qualified and otherwise found eligible may be considered for direct recruitment up to a maximum age of 50 years.
23. Candidates must upload the valid Certificate duly signed by an Authorized/Competent Authority for availing reservation, age relaxation, fee exemption, any other concession, etc.
24. The appointment of the selected candidates is subject to medical fitness as per the Institute norms.
25. The decision of the Institute in all matters relating to the candidate's eligibility, screening/skill/written test, and selection would be final and binding on all the candidates.
26. After joining the service of the Institute, the persons will have to abide by the Rules, Regulations, Ordinances, Statutes and Act of the Institute applicable from time to time. He/she may be assigned any duty within or outside the Institute depending upon the exigency of the work.
27. The applicant[s] selected against one position mentioned above may be assigned/transferred to any other position/office/department as per the requirement of the Institute [any time during their service period] without assigning any reason from time to time.
28. In case of any dispute/ ambiguity arising out of the recruitment, the decision of the Institute shall be final. Legal disputes, if any, regarding the above will be restricted within the jurisdiction of Tirupati only.
29. No interim correspondence/queries should be entertained.
30. The candidate applying for the post on a deputation basis should hold a post on a permanent basis. Since the deputation refers to the deployment of a person outside the Institute, the candidature of staff of this Institute shall not be considered for the post.
31. For deputation post, applicants should upload a ‘Certificate by the Employer’, given as Annexure-I, at the time of submitting his/her online application from their employer without which the candidate shall not be considered for shortlisting.
32. APARs/ACRs of the last five years shall be sent through the proper channel and should reach the address below on or before 15-10-2026. The envelope should be superscribed with the “Post applied

for Superintending Engineer on Deputation basis":

The Registrar,
Indian Institute of Technology Tirupati,
Yerpedu-Venkatagiri Road, Yerpedu Post, Tirupati District,
Andhra Pradesh -517 619.

33. The terms and conditions of appointment on deputation shall be governed by DoPT OM No. 6/8/2009-Estt. (Pay II) dated 17 June 2010, as amended from time to time, and shall be applicable to IIT Tirupati.

34. Points B.30, B.31, B.32 and B.33 are applicable only to applicants applying for the post of Superintending Engineer on Deputation basis.

C. Other Instructions to the Applicants:

1. Candidates are required to apply online only (https://www.iittp.ac.in/recruitment).
2. Separate application has to be submitted for each post.
3. Each eligible Candidate has to fill out only one application for one particular post. The same application shall be considered for both unreserved and reserved posts if the candidate from the reserved category is eligible for unreserved posts.
4. Candidates should follow the prescribed procedure for submission of online applications.

   The candidates shall upload the following relevant documents:

   a. Please upload certificates and/or mark sheets of educational qualifications, including 10^{th}, 12^{th}, ITI, Diploma, UG Degree, PG Degree, and PhD, along with the consolidated mark sheet of the minimum educational qualification prescribed for the post applied.

   b. Birth Certificate (issued by competent Authorities under law) or High School certificate clearly indicating date of Birth.

   c. Valid Category certificate (SC/ST/OBC-NCL/EWS/PwBD/Ex-Servicemen etc.), if applicable. OBC-NCL and EWS certificates issued on or after 01.04.2026 will be considered valid.

   d. NOC from current employer, if applicable.

      In case of anticipated delay in getting NOC, candidates may submit/upload wherever required at the time of filling online application, a scanned copy of the undertaking stating:

      "I, (Name of the candidate, Aged, residence) am working in (Name of the organization) as (post name) from (date of Joining the current organization). I, hereby state that I will produce the NOC from the current employer at the time of test/interview/verification as and when required. In case fail to produce NOC, I will not claim any right to appear in the test/interview/verification and any other process".

      The undertaking is to be signed by the candidates with the date.

   e. Certificates of experience in chronological order and should be in proper format i.e. it should be on the organization's letterhead bearing the date of issue, name, designation, specific period of work, nature of duties, and signature of the Administrative Authority/Owner of the organization along with his/her seal, which makes the candidate eligible for applying for the said post (format is attached as Annexure-II).

   f. Appointment letters/Appreciation letter/Pay slips/transfer or promotion orders/office orders/ unsigned experience certificate/ self-employment experience certificate / PPO shall not be considered as valid proof of experience. Candidates uploading any such or similar documents which does not contain complete information with respect to their experience will be summarily rejected.

   g. Candidates are required to upload their Experience Certificate along with any one of the following statutory documents, issued by an authority other than the employer, to substantiate their claimed work experience:

      EPF Statement or UAN Details/ ESI Records/ Form-16/ Income Tax Returns (ITR)/ Bank Statement showing salary credits from the claimed organization.

h. Salary certificates towards their experiences. In the salary certificate, the breakup of gross salary should be indicated clearly viz Pay, DA, HRA, and any other allowances. Salary certificates obtained from private companies/parties with consolidated amount will not be considered. These Certificates should contain a breakup of the salary so as to enable us to compare with the scales and pay of the Government indicated against each post wherever required.

i. Certificate of proficiency should be submitted, wherever required, with respect to desirable qualifications.

5. It is the sole responsibility of the applicant to ensure that all the documents uploaded are clear and legible. The Institute will not be responsible for illegible or unclear scans uploaded by the applicant. Illegible applications with improper (or) unreadable/unclear scans will be summarily rejected.

6. The candidates who are submitting experience certificates from PSU/Autonomous bodies/ Private organization and their pay scales are different; it is their responsibility to submit an equivalency certificate to consider their experience. Otherwise, that experience may not be taken into account.

7. All the details furnished in the online application will be treated as final and no changes shall be entertained thereafter and the same will be taken into consideration for the whole recruitment process.

8. Applicants who are in Government employment/PSUs/ Government autonomous- institutions will be required to produce No-Objection-Certificate along with vigilance clearance at the time of document verification/Test/Interview. Candidates without NOC will not be permitted to appear for a Test/Interview.

9. Candidates are advised to fill in their correct and active e-mail addresses in the online application as all correspondence will be made by the Institute through e-mail only. Test/Interview schedule and requirements concerning copies of certificates to be submitted in respect of claims made in the online application will be informed by e-mail in due course to the candidates in their registered e-mail and will also be posted on the recruitment portal of the Institute. No separate letter by post will be sent for this purpose. Further, for any updates, please visit the recruitment portal regularly, as any subsequent amendment will be announced on the recruitment portal only.

10. Addendum/corrigendum if any, in respect of this advertisement shall be published only on https://iittp.ac.in/recruitment.

11. Application/Processing Fee and mode of payment: It is to be paid through the online portal. The application and processing fee is as follows:

S. No.	Group	Application Fees (in Rs.)	Processing Fees (in Rs.)
1.	A	500/-	200/-
2.	B	300/-	200/-
3.	C	200/-	200/-

SC/ST/Ex-Servicemen, Female, Transgender and PwBD candidates are exempted from payment of the application fee provided documentary proof for the same is submitted at the time of applying online. However, all candidates, irrespective of category/gender, shall be required to pay the Processing Fee separately for each post applied for.

Note: a) Candidates applying for more than one post need to pay the application and processing fee separately for each post.
b) The Fee(s) paid shall not be refunded under any circumstances nor can the fee(s) be held in reserve for any other application or examination or selection.

12. The candidates applying for the post should ensure that they fulfill all the eligibility conditions for the post. Their admission to any stage of the selection process will be purely provisional subject to confirmation that they satisfy the prescribed eligibility conditions. The mere issue of a call letter for examination/test to the candidate will not imply that his/her candidature has been found eligible.

13. After successful online submission of the application, a printout of the application form must be obtained and submitted when called for a test/interview. It will be required at the time of document verification/test/interview. A hard copy of the application is NOT to be sent to the Institute.

14. Application forms incomplete in any way or not having required educational/experience certificates/without prescribed application fee or the latest photograph are liable to be rejected without intimation.

15. Candidates attending the Screening Tests, such as the written test, trade test, or skill test, will not receive TA/DA. Nonetheless candidates who qualify for the final level/interview will get reimbursement as per institute norms.

16. No correspondence whatsoever will be entertained from candidates regarding the conduct and result of the test/interview and reasons for not being called for an interview.

17. Mode of selection:

    For Group - A Post: (i) Screening Test/ Interview or Both

    For Group – B & C Post: (i) Level - I: Objective-Based Test
    (ii) Level - II: Written Test (Descriptive)
    (iii) Level - III: Skill Test/ Trade Test

    More details will be notified to the candidate through the email address provided by them as well as on the website of the Institute.

18. Candidates who face any technical problems while applying for the online application form may send their queries to the e-mail address provided below. It will be available till the closing date of the application only.

    rmt_queries@iittp.ac.in

    Emails sent to any email address other than the above-mentioned email address will not be responded to.

19. Canvassing in any form will be a disqualification.

20. The crucial date for determining the eligibility criteria for all candidates in every respect shall be the prescribed closing date for submission of the online application.

21. The last date for submission of the online application is 30-09-2026 up to 05.00 pm.

Sd/-
Registrar

Annexure-I

To be issued in the letter head of the employer

(only for the post of Superintending Engineer on Deputation basis)

CERTIFICATE BY THE EMPLOYER

i) Certified that Mr./Ms._____holds a permanent post of _____under the_____Since_____.

ii) The Integrity of Mr./Ms._____is beyond doubt.

iii) His/Her level of pay/scale of pay is _____ since _____. At present, he/she is drawing basic pay of_____& DA_____% of his basic pay.

iv) The information given by Mr./Ms._____in his/her application have been verified and found correct.

v) This Office has No objection in case the application of Mr./Ms._____is considered for appointment on deputation for the post of Superintending Engineer at IIT Tirupati.

vi) It is certified that Mr./Ms._____shall be relieved in a month in case of his/her selection to the post he/she applied for.
OR
It is certified that Mr./Ms._____shall be relieved in _____ month(s) in case of his/her selection to the post he/she applied for.

vii) No vigilance or disciplinary case is pending or contemplated against the official concerned during his/her service in the Organization/Institute.

viii) The APARs/ACRs of the concerned official for the last five years shall be sent along with the physical copy of the application through this Office or proper channel.

Date:
Place:

Signature

Head of the Institute/Office
with official Seal

Annexure-II

THE FORM OF CERTIFICATE TO BE PRODUCED BY THE CANDIDATE FOR CLAIMING EXPERIENCE

EXPERIENCE CERTIFICATE FORMAT

Letter Head of the Institute/Employer

Name of the Organization: ……..……
Address of the Organization: ……..
Email & Contact number of the Organization: ……..…….……

Date: …….

This is to certify that Shri/Ms ……..... S/o,D/o, W/o .....is an employee of …… and the duties performed by him/her during the period(d) are as under:

Name of the Organization	Name of the post held	From (DD/MM/YY)	To (DD/MM/YY)	Total Period (DD/MM/YY)	Nature of Appointment	Field of Experience /Specialization
(A)	(B)	(C)	(D)	(E)	(F)	(G)

Pay Scale/Pay Level and last Salary drawn	Duties performed / experience gained in brief in each post	Place of Posting	Nature of Work Supervisory Level/ Middle Management Level/ Head of Branch	Remarks, if any
(H)	(I)	(J)	(K)	(L)

It is certified that above facts and figures are true and based on service records available in our organization.

Signature

Name of the Competent Authority: _____

Stamp of the Competent Authority: _____