



भारतीय प्रौद्योगिकी संस्थान भिलाई

Indian Institute of Technology Bhilai

ADVERTISEMENT FOR VARIOUS NON-TEACHING POSITIONS

Vacancy Advertisement No. - IITBhilai/ESTT/Staff-Rec./2026/69 Date: 23.04.2026

Indian Institute of Technology Bhilai is an institute of national importance declared as such under the “Institutes of Technology Act, 1961” and the “Institutes of Technology (Amendment) Act, 2016” to provide for education and research in various branches of engineering, technology, science and arts. The institute invites online applications from suitable Indian Nationals for appointment to the following Non-Teaching (Administrative and Technical) posts on direct recruitment basis with the qualification and experience indicated below:

S. No.	Name of the Post	Pay Level	Group	Category					Total	Upper Age Limit
				UR	OBC	SC	ST	EWS		
Administrative Posts										
1.	Assistant Registrar (AR)	Level 10	A	1	1	-	-	-	2	40
2.	Junior Superintendent (JS)	Level 6	B	2	1	-	-	1	4	35
3.	Junior Assistant (JA)	Level 3	C	6	4	2	1	2	15*	30
Technical Posts										
4 (A).	Technical Officer (TO) [Discipline: IT and Networking]	Level 10	A	1	-	-	-	-	2	40
4 (B).	Technical Officer (TO) [Discipline: Mechanical Engineering]			1	-	-	-	-		
5.	Assistant Executive Engineer (AEE)	Level 10	A	1	-	-	-	-	1	40
6.	Medical Officer (MO)	Level 10		1	-	-	-	-	1	40
7(A).	Junior Technical Superintendent (JTS) [Discipline: Chemistry]	Level 6	B	-	-	-	-	1	3	35
7(B).	Junior Technical Superintendent (JTS) [Discipline: Physics]			1	-	-	-	-		
7(C).	Junior Technical Superintendent (JTS) [Discipline: Mechatronics]			1	-	-	-	-		
8.	Junior Sports Officer (JSO)	Level 6	B	-	1	-	-	-	1	35
9 (A).	Junior Technical Assistant (JTA) [Discipline: Computer Science & Engineering /Information Technology/Software Engineering or equivalent]	Level 3	C	2	0	1	-	1	14*	30
9 (B).	Junior Technical Assistant (JTA) [Discipline: Chemistry /Physics or equivalent]			2	1	-	1	-		
9 (C).	Junior Technical Assistant (JTA) [Discipline: Mechanical Engineering/ Material Science & Metallurgy Engineering or equivalent]			1	1	1	-	-		
9 (D).	Junior Technical Assistant (JTA) [Discipline: Electrical Engineering /Electronics & Communication Engineering /Instrumentation or equivalent]			1	1	-	1	-		
10 (A).	Junior Mechanic (JM) [Discipline: Civil]	Level 3	C	1	-	-	-	-	4	30
10 (B).	Junior Mechanic (JM) [Discipline: Mechanical]			1	-	-	-	-		
10 (C).	Junior Mechanic (JM) [Discipline: Electrical]			1	1	-	-	-		
Total				24	11	4	3	5	47	

* Including one post reserved for Ex-Servicemen (ESM)

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The requisite qualifications and experience for various positions are as follows:

S No.	Name of Post	Details of Essential Qualifications and Experience
1.	Assistant Registrar (AR)	<p>Essential: Master's degree with at least 55% marks or its equivalent Grade 'B' in the UGC 7-point scale from a recognized University /Institute. AND Minimum of eight (8) years of relevant experience, out of which three (3) years in the pay level 7 or equivalent pay or six (6) years in the pay level 6 or equivalent pay, should be in a Government, Semi-Government organization, recognized university, industry or technological institution (with proof of salary).</p> <p>Desirable:</p> <ul style="list-style-type: none"> • Qualification in the area of Management / Engineering / Law / Chartered or Cost Accountant • Experience in handling computerized administration/ legal/ Store and purchase/ Finance and Accounts/ Research and Development/Establishment matters/ Academic and student matters. • Computer literacy and the ability to work independently will be preferred.
2.	Junior Superintendent (JS)	<p>Essential: Master's degree with at least 55% with relevant experience of three (3) years. OR Bachelor's degree with relevant experience of five (5) years.</p> <p>Desirable: Relevant experience in one or more of the following areas: accounts, audit, purchase and import, establishment matter, legal, recruitment, academic matter, hospitality, administrative matters including legal, labour law, project management, intellectual property rights, contracts & MoUs relevant to research, materials management etc.</p>
3.	Junior Assistant (JA)	<p>Essential: Bachelor's Degree with at least 55% marks from a recognized university.</p> <p>Desirable: Proficiency in typing in English / Hindi on a computer, and also in the use of a variety of computer office applications such as Word, Excel, PowerPoint, etc.</p>
4 (A). 4 (B).	Technical Officer (TO) (for all positions)	<p>Essential: M.Tech. / M.E. or equivalent degree in relevant discipline with at least 55% marks or equivalent CGPA from a recognized University/ Institute with five (5) years of relevant experience, out of which three (3) years in the pay level 7 or equivalent pay or five (5) years in the pay level 6 or equivalent pay, should be in a Government, Semi-Government organization, recognized university, industry or technological institution (with proof of salary). OR B.Tech. / B.E. / B.Sc. Engineering (4 years) / Master's Degree in relevant discipline with at least 55% marks or equivalent CGPA from a recognized University/Institute with seven (7) years of relevant experience, out of which three (3) years in the pay level 7 or equivalent pay or five (5) years in the pay level 6 or equivalent pay, should be in a Government, Semi-Government organization, recognized university, industry or technological institution (with proof of salary).</p>

		<p>Desirable:</p> <ul style="list-style-type: none"> • For 4 (A): Experience in IT infrastructure (server, firewalls, LAN/ WAN) and hardware. • For 4 (B): Experience in handling and maintenance of equipment in mechanical workshop (such as CNC manufacturing, 3D printing, advanced welding and forming, similar advanced manufacturing/ fabrication equipment etc).
5.	Assistant Executive Engineer (AEE)	<p>Essential: M.Tech./ M.E. in Electrical Engineering or equivalent degree with at least 55% marks or equivalent CGPA from a recognized University/Institute with five (5) years of relevant experience, out of which three (3) years should be in a Government, Semi-Government organization, recognized university, industry or technological institution in the pay level 7 or equivalent pay (with proof of salary).</p> <p style="text-align: center;">OR</p> <p>B.Tech. / B.E. in Electrical Engineering or equivalent degree with at least 55% marks or equivalent CGPA from a recognized University/Institute with seven (7) years of relevant experience, out of which three (3) years should be in a Government, Semi-Government organization, recognized university, industry or technological institution in the pay level 7 or equivalent pay (with proof of salary).</p> <p>Desirable:</p> <ul style="list-style-type: none"> • Knowledge of CPWD rules, project management techniques, Computer aided Design (CAD) and other relevant software tools. • Experience of working with high tension lines, electrical maintenance planning and execution of electrical works in academic buildings, hostel buildings and residential areas.
6.	Medical Officer (MO) *	<p>Essential: MBBS degree from a University recognized by IMC including completion of Compulsory Rotary Internship (CRI) with at least 55% marks or equivalent CGPA and at least three (3) years working experience after the degree in the reputed and recognized hospital with not less than 20 beds.</p> <p>Desirable: Specialization in family welfare/ obstetrics/ gynecology/ pediatric.</p> <p><i>* Medical Officer shall be required to reside on IIT Bhilai campus.</i></p>
7(A). 7(B). 7(C).	Junior Technical Superintendent (JTS)	<p>Essential: M.Tech. / M.E. or equivalent degree in relevant discipline with at least 55% marks or equivalent CGPA from a recognized University/Institute with one (1) year of relevant experience after the qualifying degree.</p> <p style="text-align: center;">OR</p> <p>B.Tech. / B.E. / B.Sc. Engineering (4 years) / Master's Degree in relevant discipline with at least 55% marks or equivalent CGPA from a recognized University/Institute with three (3) years of relevant experience after the qualifying degree.</p> <p style="text-align: center;">OR</p> <p>3-year Diploma in Engineering/Bachelor's Degree in relevant discipline with at least 55% marks or equivalent CGPA from a recognized University/Institute with six (6) years of relevant experience after the qualifying degree.</p> <p>Desirable:</p> <ul style="list-style-type: none"> • For 7 (A): Experience in handling chemistry/chemical laboratory • For 7 (B): Experience in handling a Physics laboratory

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		<ul style="list-style-type: none"> • For 7 (C): Experience in robotics and automation
8.	Junior Sports Officer (JSO)	<p>Essential: Master's degree in Physical Education (M.P.Ed)/ Sports Sciences or equivalent with at least 55% marks with three (3) years of relevant experience in any recognized institution.</p> <p style="text-align: center;">OR</p> <p>Bachelor's Degree in Physical Education (B.P.Ed)/ Sports Sciences or equivalent with at least 55% marks with five (5) years of relevant experience in any recognized institution.</p> <p>Desirable:</p> <ul style="list-style-type: none"> • Preference for experience in IITs/NITs/CFTIs/CUs or similar Govt Organizations. • Should have participated at the State/ National level and; • Should have specialization in at least one sport such as Athletics, Cricket, Basketball, Badminton, Football on any other sports as per the institute requirements, etc.
9(A). 9(B). 9(C). 9(D).	Junior Technical Assistant (JTA) (For all Positions)	<p>Essential: B.Tech. / B.E. / B.Sc. Engineering (4 years) / Master's Degree in Science/Computer Science/Computer Application or equivalent degree in relevant discipline with at least 55% marks or equivalent CGPA from a recognized University/Institute.</p> <p style="text-align: center;">OR</p> <p>3-year Diploma in Engineering (after 10+2) / Bachelor's Degree in Science/Computer Science/Computer Application or equivalent degree in relevant discipline with at least 55% marks or equivalent CGPA from a recognized University/Institute with three (3) years of relevant experience after the qualifying degree.</p> <p>Desirable:</p> <ul style="list-style-type: none"> • Educational Qualification in relevant disciplines. • Preference for experience in IITs/NITs/CFTIs/CUs or similar Govt Organizations.
10(A). 10(B). 10(C).	Junior Mechanic (JM) (For all Positions)	<p>Essential: B.Tech. / B.E. / B.Sc. Engineering (4 years) or equivalent degree in relevant discipline with at least 55% marks or equivalent CGPA from a recognized University/Institute.</p> <p style="text-align: center;">OR</p> <p>3-year Diploma in Engineering (after 10+2) or equivalent in relevant discipline with at least 55% marks or equivalent CGPA from a recognized University/Institute with Three (3) years of relevant experience.</p> <p>Desirable:</p> <ul style="list-style-type: none"> • Educational Qualification in relevant disciplines. • Preference for experience in IITs/NITs/CFTIs/CUs or similar Govt Organizations.

Mode of recruitment: The mode of recruitment for all posts is Direct Recruitment.

All the appointments against the notified positions shall ordinarily be made on probation for an appropriate period. The appointing authority shall have the power to extend the period of probation of any appointee for such periods as many be found necessary but not exceeding Three years. After the period of probation (including extension if any) the



appointee, if confirmed, shall continue to hold office subject to the provisions of the Act and the Statutes till the end of the month in which the appointee attains the age of superannuation as may be prescribed from time to time.

IMPORTANT DATES:

1. For submission of application through **SAMARTH Portal - ONLINE MODE only**, please visit [Staff Recruitment - IIT BHILAI](#)
2. Opening date for online application: **27.04.2026 at 10:00 hours**
3. Last date for online application: **18.05.2026 at 17:00 hours**
4. Applicants **need not to send any hardcopy** of the applications to the institute.
5. The **intimation of written/ Skill test or interviews shall be sent through email only.**

BENEFITS:

1. These posts, in addition to Entry Pay in the Pay Level, carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), and Transport Allowance (TA) etc. as admissible to the Central Government employees and as made applicable to employees of IIT Bhilai. They are also eligible for accommodation of their entitled type as per IIT Bhilai (Residence Allotment) Rules, 2022 depending on availability in which case HRA will not be admissible to them.
2. In addition to the emoluments indicated against each category of posts, benefits such as Reimbursement of Medical Expenses, Reimbursement of Children Education Allowances, Leave Travel Concessions etc. are also available as on date as per eligibility and as per the Act/Statutes/GOI rules issued on the subject(s) from time to time. The selected applicants will be governed by the 'National Pension System (erstwhile New Pension Scheme)' based on defined contributions as adopted by IIT Bhilai for its employees.

GENERAL INSTRUCTIONS:

1. The applicant must be a citizen of India.
2. Interested applicants must apply **ONLY** online. Any application made offline shall not be entertained.
3. The Institute may draw a panel of applicants for filling up future vacancies arising till the date of the interview. A waitlisted applicants from the aforesaid panel may be offered appointment if the selected applicants does not join the post. However, any new vacancies arising thereafter against these posts will not be filled from the aforesaid panel and the post(s) will be advertised as per rules.
4. Aspiring applicants should read carefully the requisite essential qualifications, age and eligibility, experience criteria, etc. laid down in the advertisement before applying for the relevant post. Fulfilment of qualifications and experience is an essential requirement, failing which the application will be rejected.
5. The date for determining the upper age limit, qualifications and /or experience shall be the closing date prescribed for receipt of completed applications.
6. The period of experience, wherever prescribed, should be in relevant area of work/field indicated against such posts which shall be counted after the date of acquiring the minimum essential educational qualifications prescribed for that post.



7. The application should upload self-attested copies of the relevant documents/certificates in support of age, educational qualifications, marks obtained, experience, caste/community/class, etc. The prescribed qualifications should have been obtained through recognized Universities/ Institutions, etc. Incomplete applications in any respect or not accompanied with the required attested certificates/documents, requisite application fee, wherever necessary, **are liable to be rejected.**
8. In respect of equivalency of Essential Qualifications, if an applicant is claiming a particular qualification as equivalent qualification as per the requirement of the advertisement, then the applicants is required to produce order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated; otherwise, the application is liable to be rejected. The decision of IIT Bhilai with regard to equivalence of qualification(s) and about recognition of Universities/ Institutes shall be final and binding.
9. The experience must be relevant to the post for which the application is made.
10. The applicants satisfying the requisite qualification and experience may apply through **SAMARTH Portal - ONLINE MODE only**, please visit [Staff Recruitment - IIT Bhilai](#) The online application portal will be opened on **27.04.2026 at 10:00 hours** for filling online applications and the date for closing the online application interface as well as payment interface is **18.05.2026 at 17:00 hours**. Application without payment details shall be rejected.
11. Applicants should furnish the required information on the Samarth portal very carefully and it will be responsibility of the applicant to ensure the information are correct. Any mismatch in the information received shall make the application liable to be rejected.

12. The application fee is as follow:

Group	UR/OBC-NCL/EWS	SC/ ST/ PWD/ Female
Group A	Rs 1000	Rs 500
Group B & C	Rs 500	Rs 250

Applicants applying for more than one post, should apply separately for each post along with payment of requisite application fee, wherever applicable. No application fee will be applicable for internal candidates.

13. Persons with Benchmark Disabilities (PwD)/Ex-servicemen fulfilling the eligibility conditions prescribed under Government of India instructions are encouraged to apply. UDID card is mandatory for the PwD applicants.
14. If any document/certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted Officer or Notary is to be submitted by the applicants at his own.
15. The applicants who are already employed under Central/State Govt./ PSU/ Autonomous Bodies will have to bring and submit a No Objection Certificate (NOC) from the concerned employer at the time of interview/ written test/ trade test etc. failing which the applicant will not be allowed to appear for interview/ written test/ trade test and the candidature for the said posts shall not be considered.
16. Applicants shall have to produce all original documents in support of qualification/experience etc. at the time of appearing in Written Test/ Interview.
17. The number of vacancies indicated in the notification is tentative. IIT Bhilai reserves the right to increase or decrease the number of advertised posts at the time of selection. Further, IIT Bhilai also reserves the right NOT

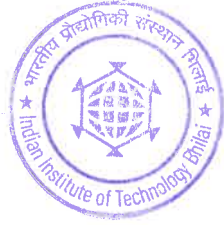


to fill any of the post advertised or the right to withdraw the advertised post(s) at any time without giving any reason.

18. Merely meeting the minimum eligibility criteria shall not guarantee the applicants to be called for interview/ written test. The applications received in response to the advertisement shall be scrutinized and only applicants shortlisted from valid applicants, on the basis of better qualification and quality of relevant experience, shall be called for further selection process.
19. Wherever required, written test shall be conducted to shortlist the screened-in applicants and those who qualify shall be interviewed (if applicable). Practical test/trade test may also be held besides the written test, if deemed fit.
20. **All the correspondence (call letter for Written Test/Skill Test/Interview etc.) will be made through email only. Therefore, all the applicants are advised to provide correct email and regularly check their emails for any updates from the Institute.**
21. The Institute reserves the right to relax the specifications with respect to qualification/ experience/ age limit in exceptional cases or in cases of persons already holding analogous position in a Govt. organization/University/Academic Institution/ Research Institution.
22. The Institute may verify the antecedents or documents submitted by an applicant either at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the applicants are fake or the applicant has clandestine antecedents/background and has suppressed the said information, his services shall be liable to be terminated.
23. In case of any inadvertent error in the process of selection which is detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the applicants.
24. In case of any dispute/ ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
25. The age relaxations for SC/ ST/ OBC/ PwD/ Ex-Servicemen/Departmental applicants will be as per GOI norms (OM No. DOPT – 1667569393892, dated – 06.09.2022). Age relaxation to internal employee of the institute shall be given as per the institute norms.
26. The applicants belonging to the reserved category of SC/ST/OBC must submit along with their applications, an attested photocopy of the certificate which should be in the prescribed form issued by the Competent Authority Empowered to issue such Certificates (Like SDO/ District Magistrate/ Dy. Commissioner) as per the Government of India Orders. As for OBC certificates, both the conditions of OBC status as well as exclusion from 'Creamy Layer' with respect to Government of India criteria and not State Government criteria, are to be met. The OBC (NCL) certificate should be valid on the closing date of application. The SC/ST/OBC certificates should be only in the prescribed formats-certificates in any other format will not be acceptable. The **SC/ST/OBC certificates** should be in the format **FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA** with reference to relevant Government of India Orders meeting the Creamy Layer Criteria as laid down by Government of India and not for appointment in any of the States of Union bearing references to those State Government Orders.



27. Applicants attending the Screening Tests, such as the written test, trade test, or skill test, will not be reimbursed for TA. Only applicants qualifying for the interview for a Group A position will get reimbursement for the second AC rail fare from the place of their office/ hometown to Bhilai/Durg and back by the shortest route, for which copies of the tickets will be required to be submitted.
28. No interim enquiry or correspondence will be entertained.
29. Canvassing in any form or any attempt to influence will lead to automatic disqualification of candidature.
30. The recruitment to the Administrative and Technical posts is governed by the “**IIT Bhilai Recruitment and Promotion Policy for Administrative and Technical Posts (First Revision 2025)**” as amended from time to time. Hence any/all other terms and conditions not stipulated here will be applicable as per the said Recruitment policy and/or Act/Statutes of the Institute.
31. A dedicated helpline to assist the applicant during the application process. Applicant seeking clarification, guidance, or assistance related to the application process or examination/recruitment details can contact the **helpline no. +91-7587008511** or **email ID - recruitment_nta@iitbhilai.ac.in**. The helpline will be operational from 10:00 A.M. to 5:30 P.M. on working days (Monday to Friday) during the application window.




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भा.प्रौ.सं.भिलाई | IIT Bhilai
23/04/2026

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Registrar

भारतीय प्रौद्योगिकी संस्थान भिलाई
Indian Institute of Technology Bhilai
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