

**ICAR-Krishi Vigyan Kendra,
Bapooji Sevak Samaj,
Farm Science Centre, Govt. of India
Pethotty P.O., Santhanpara, Idukki, Kerala- 685619.**

Applications are invited to the following vacant posts under ICAR-Krishi Vigyan Kendra, Bapooji Sevak Samaj, Santhanpara, Idukki, Kerala.

Sl. No.	Post / Discipline	Pay Level	Qualifications
1.	Assistant [One post]	Pay Level 6 (Rs.35,400)	Essential: Bachelor's degree from a recognized university.
3.	Driver [One post]	Pay Level 3 (Rs.21,700)	Essential: (i) Matriculation pass qualification from a recognized Board. (ii) Possession of a valid and appropriate driving license from prescribed Govt. Authority (the candidate will have to pass the practical skill test to be taken by an appropriate committee). Desirable: (i) One year trade certificate in the relevant field from ITI or Experience of driving in a recognized Institution or Experience of motor mechanic work.
3.	Skilled Supporting Staff [One post]	Pay Level 1 (Rs.18,000)	Essential: Matriculation or equivalent pass or ITI pass.

The applicant should refer our website (www.kvkidukki.org) for qualification, experience details & format of application.

1. The last date for receipt of application will be 30 days from the date of publication of advertisement in Employment News. If the last date happens to be a Sunday or closed holiday, the next working day will be taken as crucial date. The crucial date for determining the age limit shall be the closing date for receipt of application from candidates.
2. Maximum Age limit for the Post of **Assistant**: 20 – 30 years and should not exceed more than 30 years as on closing date of application.
3. Age limit for the Post of **Driver**: 18 – 27 years and should not exceed more than 27 years as on closing date of application.
4. Age limit for the Post of **Skilled Supporting Staff**: 18 – 25 years and should not exceed more than 25 years as on closing date of application.
5. Relaxation in age shall be allowed to SC/ST/OBC and PwD Candidates as per the guidelines issued by Government of India time to time.

6. The crucial date for determining the age limit, educational qualifications, experience, etc. will be the closing date for receipt of application.
7. The pay scale carries allowances provided as grant-in-aid by ICAR.
8. If the candidate applies for more than one post, separate set of applications are required.
9. KVK, its management or funding agency will not be responsible for any postal delay.
10. Only Screened candidate will be called for interview. No TA/DA will be provided to attend the interview.
11. Employed applicants should send the application through their employer with *No Objection Certificate* (In Original).
12. Incomplete application (s) in any form & the application (s) received after due date will not be considered.
13. The candidates himself / herself should confirm his / her eligibility for the post applied for, before submission of application. No correspondence, whatever, in this regard shall be made / entertained.
14. A DD from Nationalized Bank of Rs.500/- (Rupees Five Hundred only) as processing fees drawn in favor of Chairperson, Bapooji Sevak Samaj payable at State Bank of India, Rajakaumari be attached with application form. *SC/ST and Women* candidates are exempted from paying processing fee.
15. Duly signed application in the prescribed format along with self-attested copy of certificates including proof for date of birth & self-attested photo affixed in the application should be addressed to “**THE CHAIRPERSON, ICAR-KRISHI VIGYAN KENDRA, BSS, PETHOTTY P.O., SANTHANPARA, IDUKKI DISTRICT-685619, KERALA**” by post only. The envelope should be subscribed as “Application for the post of -----”.
16. The **Chairperson, Bapooji Sevak Samaj, Santhanpara** reserves the right to fill the post or cancel the advertisement.
17. Incomplete applications; applications without supporting documents viz., proof for date of birth, proof for claiming age relaxation, proof of minimum/essential qualifications and /or DD and applications received after due date will be summarily rejected without any notice and no correspondence in this regard will be entertained.

**CHAIRPERSON,
ICAR-KRISHI VIGYAN KENDRA,
BAPOOJI SEVAK SAMAJ,
PETHOTTY P.O., SANTHANPARA,
IDUKKI DISTRICT-685619, KERALA.**

APPLICATION FORM



To,

**THE CHAIRPERSON,
ICAR-KRISHI VIGYAN KENDRA,
BSS, PETHOTTY P.O., SANTHANPARA,
IDUKKI DISTRICT-685619, KERALA.**

Subject: Application for the post of _____

Reference:

1. **Full Name** (IN BLOCK LETTERS)

(First Name) (Middle Name) (Surname)

2. **Permanent Address** :

3. **Address for correspondence:**

4. **Contact Telephone Number** :

5. **E-mail ID** :

6. **Nationality** :

7. **State of domicile** :

8. **Marital Status** :

9. **Age & Date of birth** : Age Day Month Year

10. **Age as on closing date** : Year Month Days

11. **Gender (Male/Female/Others)** :

12. **Religion & Community** :

13. **Category** (Whether belongs to SC/ST/OBC/PwD):
(Attach proof)

14. Educational / Technical Qualifications: -

(Details with attested copies of Mark sheet and Certificates of all the Qualifications as required)

Sr. no.	Name of the Examination	University /Board/Institute	Subjects/ discipline	Class/ Grade/ Percentage	Year of Passing	Subject of Specialization
1						
2						
3						
4						
5						

15. Experience (Particulars of previous and present employment): -

Name of office/ Division	Post held	Pay scale	Working experience				Duties performed in brief	Please state whether in service	Reason for leaving the post
			From	To	Total				
					**Y	**M			

****Y – Year **M – Month**

16. D.D. No. _____ **Bank:** _____

Dated: _____ **Rs.500/-** (Five Hundred only) in favour of **Chairperson payable at SBI, Rajakumari** towards payment of processing fee is enclosed herewith).

Declaration

I, _____ do hereby declare that, all the particulars furnished in this application are true and correct. I clearly understand that any false, misleading and incorrect statement or information contained here will render me liable to appropriate action as may be decided by the host organization.

Date :

Place :

Signature of Applicant

List of Enclosures: -

- 1.)
- 2.)
- 3.)
- 4.)

Note : Duly filled application should accompany copies of certificates and supporting documents.

APPLICATION FOR THE POST OF _____

To,

From,