



NATIONAL INSTITUTE OF TECHNOLOGY PATNA

(An Institute of National Importance under Ministry of Education, Govt. of India)

ASHOK RAJPATH, PATNA-800 005 (BIHAR)

Advertisement No: NITP/Rect-NT/02/2026

Applications in the prescribed format are invited from Indian Nationals for recruitment to the following posts on regular basis at National Institute of Technology Patna, Ashok Rajpath, Patna-800 005.

Sr. No.	Name of the Post	No. of Post	Category	Pay Band & Grade Pay
1.	Assistant Librarian	01	UR-01	PB: 3 (Rs.15,600-39,100) with Grade Pay of Rs.5400/

The candidates are required to submit the application and requisite fee through **online portal only** (www.nitp.ac.in). The online portal shall remain open from 3rd March 2026 to **24th March, 2026, 5:00 PM**. After successful online submission of application a print out of the application form along with self-attested supporting documents and proof of payment is to be sent to the **Registrar, National Institute of Technology Patna, Ashok Rajpath, Patna 800 005, by speed-post / registered post only so as to reach on or before 30th March, 2026; 5:00 PM**. Before submission of online form the candidates are advised to carefully read the “**Instructions for online submission of form**” available on the online portal and “**General Instructions to the Candidate**” enclosed herewith.

IMPORTANT DATES:

1.	Opening date for submission of online application	3 rd March, 2026
3.	Last date for submission of online Fee & application	24 th March, 2026, 5:00PM
4.	Last date of submission of print out of application along with supporting documents	30 th March 2026, 5:00PM

Registrar

1. Essential / Desirable Qualification, Age and Experience

Essential qualifications, age etc. for the Assistant Librarian are available at **Annexure-I respectively**

Note:

- (i) Number and nature of positions may change and vary at the time of selection / recruitment. The Institute reserves the right to fill or not to fill all the advertised positions or any position.
- (ii) All recruitment and pay-fixation shall be done only on the recommendations of the duly constituted Selection Committee. The decision of the Appointing authority shall be final.

2. Age Limit / Relaxation :

- (i) Maximum age limit for each post shall be as per Recruitment Rule-2019.
- (ii) Age limit and other eligibility conditions for the above positions shall be determined on the last date of submission of online application form i.e. 24th March, 2026.
- (iii) No relaxation would be applicable to SC/ST/OBC(NCL)/PwD applicants applying for Unreserved Vacancies.

3. Processing Fee :

Applicants shall be required to pay non-refundable fee of Rs. 800.00. PwD category is exempted from the payment of Fee. **If candidate fills application forms for one or more positions at NIT Patna then he/she required to pay non-refundable & applicable fee for each position.**

4. Selection Criteria:

- (i) **The Institute at its discretion may restrict the maximum number of candidates to be called for any stage of the selection process.**
- (ii) The Institute may decide to conduct a selection process comprising of multiple stages for selection of candidates. It may consist of Screening test, trade test / skill test, Multiple Choice Question (MCQ) and descriptive / short answer test etc. The details will be published on the Institute website only at the time of selection process. The candidates are advised to visit Institute website www.nitp.ac.in frequently for updates.
- (iii) All general communications in regard with recruitment will be made through Institute website only. List of shortlisted candidates to be called for the selection process will be published on the Institute website www.nitp.ac.in . Candidates may be intimated on their registered email ID mentioned in the application form. Candidates should check their email including SPAM folder regularly. No separate intimation will be sent by post or any other mode.
- (iv) Hence, candidates are advised in their own interest to provide their working e-mail id and to white- list the e-mail id acofar@nitp.ac.in / mis.help@nitp.ac.in / registrar@nitp.ac.in so that communication from Institute does not end up in spam folder. Institute will not be responsible for non-receipt of intimation via e-mail due to any technical reason/problem not attributable to the Institute.

- (v) No request for change of date / venue by individual candidates will be entertained under any circumstances.

5. Documents / Certificate to be enclosed /produced:

- (i) Matriculation /10th Standard or equivalent certificate indicating date of birth, or mark sheet of Matriculation / 10th Standard or equivalent issued by Central / State Board indicating date of Birth.
- (ii) Higher Secondary / Class XII (or equivalent) board marks sheet.
- (iii) Degree certificate along with mark sheets pertaining to all academic years as proof of educational qualification claimed.
- (iv) The SC/ST/EWS/ OBC(NCL)/PwD certificates in the prescribed proforma enclosed at ANNEXURE – II to VI and issued by the DOPT, Govt. of India vide letter No. F.No. 36028/1/2014-Estt.(Res) dated 3rd September, 2015 will only be accepted as sufficient proof in support of a candidates claim to belongs to SC / ST / OBC(NCL) / EWS / PwD. Certificate must be issued by the Competent authority as per proforma enclosed at **Annexure- II to VI**.

6. General Instruction to the Candidates:

- (i) **The candidates are required to apply through online with complete information and attachments. Candidates applying for more than one post are required to submit separate application form and fee. *However, the candidates will be sole responsible if the test of two or more trades coincides with each other and Institute will not be responsible to conduct separate test at any stage for the applicants who have applied for more than one trades.***
- (ii) Applicants applying in response to this advertisement should satisfy themselves regarding their eligibility for the post applied for. They must fulfill eligibility criteria as on the closing date of applications.
- (iii) The detail process (SOP) for filling online application form will be available on the Institute website www.nitp.ac.in. *Candidate needs to do registration first to get USER ID and Password. After that, he/she needs to complete application form along with application fees. Incomplete application or without application fee or without relevant supporting enclosures will be out rightly rejected.*
- (iv) The applicant will be responsible for the authenticity of submitted information, other documents and photograph.
- (v) **The Institute will retain data of online applications received for non-shortlisted candidates only for three months after the completion of recruitment process.**
- (vi) Appointment on the above-mentioned post may be made on regular / deputation/short term contract. In case of deputation, benefits will be given as per GOI norms.
- (vii) Applicants will be considered only for the posts applied for.
- (viii) The Institute reserves the right to modify/defer or cancel full/part of the advertisement/recruitment at any stage of processing without assigning any reason. Number and nature of posts shown above may change and vary at the time of selection/recruitment. Further, the Institute reserves the right not to fill any post(s).

- (ix) Mere eligibility will not entitle any candidate for being called for the written test(s)/ skill test(s). **Institute reserves its right to apply more stringent criteria for short-listing the candidates to be called for different steps like written test(s) / skill test(s)/MCQ Test etc.**
- (x) Eligibility of a candidate and satisfaction of any other Short-listing criteria shall be considered as on the last date of the submission of online application **i.e 24th March, 2026.**
- (xi) Application fees once paid shall not be refunded under any circumstances.
- (xii) (a) Application after the last date, (b) incomplete in any respect and (c) any fresh paper/ enclosures after closing date, shall not be considered.
- (xiii) Certificates in support of experience should be in proper format i.e. it should be on the organization's letter head, bear the date of issue, specific period of work (in DD/MM/YYYY format), name, designation and signature of the Administrative Authority/Owner of the organization along with his/her seal.
- (xiv) The Institute shall verify the antecedents or documents submitted by a candidate at any time, at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has clandestine antecedents/background and has suppressed the said information, then his/her candidature / services shall be liable to be cancelled / terminated as the case may be.
- (xv) In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/ withdraw/ cancel any communication made to the candidates.
- (xvi) In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
- (xvii) Applicants who are in Government employment should route their applications through proper channel.
- (xviii) Candidates should send self-attested copies of certificates and mark-sheets from matriculation onwards in support of their qualifications. Originals should not be sent along with the application but these must be produced at the time of joining, if selected.
- (xix) One recent (not earlier than three months from the date of application) colour passport size photograph with clear front view of the applicant without cap, scarf and sun glasses should be uploaded while filling the online application form. Identical extra colour passport size photograph as uploaded on the online application should be kept for providing the same at the time of verification or as required by the Institute.
- (xx) Applicants must carry at least one valid identity card with photograph, in original, i.e. driving Licence, Voter Card, Aadhar Card, Identity Card issued by University /College / Institute to the examination centre, failing which he / she will not be allowed to appear for the examination.
- (xxi) Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications laid down in the advertisement.

- (xxii) It will be the sole responsibility of the applicant to furnish correct information in the application form.
- (xxiii) Mere allowing to appear in the written test doesn't mean that the applicant fulfills the eligibility criteria.
- (xxiv) No correspondence will be entertained from candidates regarding postal delays, conduct and result of test and reasons for not being called for test / further process.
- (xxv) Canvassing in any form will be a disqualification.
- (xxvi) No interim correspondence shall be entertained.
- (xxvii) The posts carry retirement/terminal benefits as per GOI rules. Applicability of New Pension Scheme 2004 will be as per GOI rules. SC / ST / OBC(NCL) / EWS candidates are required to attach the valid caste / category certificate as per format prescribed by the GOI. In case an OBC(NCL) candidate applies for reserved post under OBC(NCL) category, he/she must produce a valid certificate issued from the Competent Authority that he/she does not belong to anyone of the Creamy Layers. The Institute follows the Central List in the cases of SC / ST and OBC(NCL)s.
- (xxviii) The information regarding written test will be furnished on the website of the Institute. No separate letter will be sent by post/email for this purpose. Further, for updates, please visit the Institute website regularly, as any subsequent amendment will be announced on the Institute website only.
- (xxix) All the appointments are subject to verification of caste certificates, credentials, academic qualification, experience, conduct, medical fitness followed by police verification of the selected applicants. During the period of Institute service, if the Institute, on its verification, finds any discrepancy in the claims made by the applicant, besides departmental proceedings, suitable legal action shall also be initiated as per Government of India Rules.
- (xxx) No T.A./D.A. will be paid for appearing in the selection process.
- (xxxi) Helpline e-mail ID for technical query related to online fee and form submission is mis.help@nitp.ac.in
- (xxxii) Application along with the relevant enclosures should reach the Registrar, National Institute of Technology Patna, Ashok Rajpath, Patna - 800005, on or before **30th March, 2026, 5:00 PM**, the envelope should be subscribed with the name of the post applied for. Application received after last date and time will be rejected. Institute shall not be held responsible for postal delay due to any reason.
- (xxxiii) The Institute reserves the right to extend the closing date for receipt of applications and also reserves the right to postpone / cancel the recruitment for any / all posts at any stage.
- (xxxiv) Decision of the Institute regarding conduct of written / skill test(s), verification of documents and selection would be final and binding on all applicants. No representation / correspondence will be entertained in this regard.
- (xxxv) Any dispute arising out of this advertisement can be instituted in any court within Patna jurisdiction.

Registrar

Annexure-I

Sl. No.	Particular	Criteria
1.	Name of the Post	Assistant Librarian
2.	Number of Post (s)	01
3.	Classification	Group-A
4.	Scale of Pay (Grade Pay, Band Pay)	PB – 3 (Rs 15,600 – 39,100) with Grade Pay of Rs 5400/-. After Five years of service as Assistant Librarian with GP of Rs 5400/-, an incumbent will be assessed by the DPC for moving to the higher GP of Rs 6600/- with the same designation. Note: Those who are already appointed on AGP of Rs.6000/- may continue with same AGP as recommended by the Selection Committee till 5 yrs of their service. Already appointed on AGP of Rs.6000/- shall move to GP of Rs.6600/- instead of AGP of Rs.7000/- (As there is no GP exist at Rs.6000/- and Rs.7000/- in Non-Teaching) after 5 yrs of their service. No further recruitment will be made on AGP of Rs.6000/-.
5.	Whether Selection Post or non-Selection Posts	Not Applicable
6.	Age limit for direct recruits	Not exceeding 35 years Note:- Relaxable for Department Candidates up to five years in accordance with the instruction or orders issued by the Central Government
7.	Educational and other qualifications required for direct recruits	Educational Qualification & Experience: Essential:

		Educational Qualification: (i) Master's Degree in Library Science I information Science / Documentation Science with at least 60% marks or an equivalent Professional degree or its equivalent with equivalent grade (6.5 in 10 point scale) or its equivalent grade of 'B'. in the UGC seven point scale and a consistently good academic record with superior knowledge of computerized library service. (ii) Quantifying in the national level test such as NET/SLET/SET conducted for the purposed by the UGC or any other agency approved by the UGC. Desirable: i) PG Diploma in Library Automation and Networking or PGDCA or equivalent. ii) Candidate with higher degree (Ph. D. or equivalent) in a relevant Discipline shall be preferred.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Age: No Educational qualification: No, but must possess at least Master's degree in Library Science / information Science / Documentation Science or equivalent from a recognized University/institute

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF
INDIA**

This is to certify that Shri/Smt./Kumari _____ son/daughter of
_____ of _____ village/town
_____ in _____ District/Division
_____ in the State/Union Territory _____
belongs to the _____ community which is recognised
as a backward class under the Government of India, Ministry of Social Justice and
Empowerment's Resolution No. _____ dated
_____. * Shri/Smt./Kumari _____ and /or his/her
family ordinarily reside(s) in the _____ District/Division of the
_____ State/Union Territory. This is also to certify that
he/she does not belong to the persons/sections (Creamy Layer) mentioned in
Column 3 of the Schedule to the Government of India, Department of Personnel &
Training O.M. No. 36012/22/93-Estt. (SCT) dated 8.9.1993, OM No. 36033/3/2004-
Estt. (Res) dated 9th March, 2004, O.M. No. 36033/3/2004-Estt. (Res) dated 14th
October, 2008 and O.M. No. 36033/1/2013-Estt. (Res) dated 27th May, 2013**.

Signature _____
Designation _____ \$

Dated:

Seal

*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** - As amended from time to time.

\$ - List of Authorities empowered to issue Other Backward Classes certificate will be the same as those empowered to issue Scheduled Caste/Scheduled Tribe certificates.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

PRESCRIBED PROFORMAE**Performa-I**

The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India

This is to certify that Shri/Shrimati/Kumari*
son/daughter* of of village/town*
..... in District/Division* of the
State/Union Territory* belongs to the caste/tribe* which is
recognised as a Scheduled Caste/Scheduled Tribe* under:—

- @ The Constitution (Scheduled Castes) Order, 1950
- @ The Constitution (Scheduled Tribes) Order, 1950
- @ The Constitution (Scheduled Castes) Union Territories Order, 1951
- @ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

- @ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
- @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962
- @ The Constitution (Pondicherry) Scheduled Castes Order, 1964
- @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
- @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
- @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @ The Constitution (Sikkim) Scheduled Castes Order, 1978
- @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
- @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
- @ The Constitution (SC) Order (Amendment) Act, 1990
- @ The Constitution (ST) Order (Amendment) Act, 1991
- @ The Constitution (ST) Order (Second Amendment) Act, 1991
- @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002
- @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati*..... Father/Mother of Shri/Shrimati/Kumari of village/town* in District/Division*..... of the State/Union Territory*..... who belongs to the caste/tribe* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* of issued by the dated

% 3. Shri/Shrimati/Kumari*..... and/or* his/her* family ordinarily resides in village/town*..... of..... District/Division* of the State/Union Territory* of.....

Signature.....
**Designation.....

(With Seal of Office)
State/Union Territory*

Place:
Date:

*Please delete the words which are not applicable.
@Please quote specific Presidential Order.
% Delete the paragraph which is not applicable.

NOTE: The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
†(not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer(Lakshadweep)

FORM-V**Certificate of Disability**

(In case of Single Disability)

[See rule 18(1)]

(Name and Address of the Medical Authority Issuing the Certificate)

**Recent
passport size
attested
photograph
(Showing
face only) of
the person
with disability**

Certificate/UDID No. :**Date of Issue:**

This is to certify that I/we have carefully examined,
Son/Daughter/Care of, Date of Birth,
Gender, Registration No. (UDID Enrolment No.)
..... Resident of whose photograph is
affixed above, and I am /we are satisfied that:

(A) He/She is a case of (Any one of the following disabilities):

- I. Locomotor Disability
- II. Muscular Dystrophy
- III. Leprosy Cured
- IV. Dwarfism
- V. Cerebral Palsy
- VI. Acid Attack Victim
- VII. Low Vision
- VIII. Blindness
- IX. Hearing Impairment
- X. Speech and Language Disability
- XI. Intellectual Disability
- XII. Specific Learning Disabilities
- XIII. Autism Spectrum Disorder
- XIV. Mental Illness
- XV. Chronic Neurological Conditions
- XVI. Multiple Sclerosis
- XVII. Parkinson's Diseases
- XVIII. Hemophilia
- XIX. Thalassemia
- XX. Sickle Cell Disease

(B) Name of affected body part:**(C)** The diagnosis in his/her case is**(D)** He/She has % (in figure) percent (in words)

disability and the nature of certificate is {Permanent / temporary
and valid till as per the guidelines for the purpose of assessing
the extent of specified disability in a person included under the Rights of Persons with
Disabilities Act, 2016 notified by Government of India vide Notification No.
..... dated

Signature / Thumb impression of the Person with Disability:

Signature of notified Medical Authority Member(s):

Signature:
Name and Address of the Medical Authority Issuing the Certificate:

Logo of Government of India	Logo of Department of Empowerment of Persons with Disabilities, Gol	Logo of Respective State or Union Territory
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(The prescribed proforma shall be subject to amendment from time to time as per Government of India Guidelines)

FORM - VI
Certificate of Disability
(In case of multiple disabilities)
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent passport
size Attested
Photograph
(Showing face
only) of the
person with
disability

Certificate No. :**Date of Issue:**

This is to certify that we have carefully examined , Son/Daughter/Care of , Date of Birth , Gender , Registration No. (UDID Enrolment No.) Resident of whose photograph is affixed above, and we are satisfied that:

(A) He/ She is a case of **Multiple Disabilities**. His/her extent of physical impairments/ disabilities have been evaluated as per the guidelines for the purpose of assessing the extent of specified disability in a person included under the Rights of Persons with Disabilities Act, 2016 notified by Government of India vide dated vide Notification No. dated for the disabilities below:

S. No.	Disability	Name of Affected Body Part	Diagnosis	Disability Percentage
1	Locomotor disability			
2	Muscular Dystrophy			
3	Leprosy cured			
4	Dwarfism			
5	Cerebral Palsy			
6	Acid Attack Victim			
7	Low vision			
8	Blindness			
9	Hearing Impairment			
10	Speech and Language Disability			
11	Intellectual Disability			
12	Specific Learning Disability			
13	Autism Spectrum disorder			

S. No.	Disability	Name of Affected Body Part	Diagnosis	Disability Percentage
14	Mental illness			
15	Chronic Neurological Conditions			
16	Multiple sclerosis			
17	Parkinson's disease			
18	Hemophilia			
19	Thalassemia			
20	Sickle Cell disease			

(Note: Only the disabilities diagnosed will be listed)

(B) He/ She has % (in figure) percent (in words) overall disability and the nature of certificate is {permanent/ temporary and valid till})}

Signature / Thumb impression of the Person with Disability:

Signature of notified Medical Authority Members:

Signature:

Name and Address of the Medical Authority Issuing the Certificate

(The prescribed proforma shall be subject to amendment from time to time as per Government of India Guidelines)

Form-VII

Certificate of Disability

(In cases other than those mentioned in Forms V and VI)
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE
CERTIFICATE)
[See rule 18(1)]

Recent size photograph (Showing only) of person disability	Passport Attested face the with
--	---

Certificate No.

Date:

This is to certify that I have carefully examined Shri/Smt./Kum
..... son/wife/daughter of Shri
Date of Birth..... (DD)/(MM)/(YY) Age years,
male/female..... Registration No. permanent
resident of House No..... Ward/Village/Street
Post Office District..... State
whose photograph is affixed above, and am satisfied that he/she
is a case of disability. His/her extent of
percentage physical impairment/disability has been evaluated as
per guidelines (to be specified) and is shown against the relevant
disability in the table below:-

S. No	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	€		
8.	Hard of Hearing	€		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological Conditions			
15.	Multiple sclerosis			
16.	Parkinson's disease			
17.	Haemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

(Please strike out the disabilities which are not applicable.)

2. The above condition is progressive/ non-progressive/ likely to improve/not likely to improve.

3. Reassessment of disability is :

(i) not necessary

Or

(ii) is recommended/ after years months, and therefore this certificate shall be valid till (DD)/(MM)/(YY)

@ - eg. Left/Right/both arms/legs

- eg. Single eye/both eyes

€ - eg. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority)
(Name and Seal)

Countersigned

(Countersignature and seal of the
Chief Medical Officer/Medical Superintendent/
Head of Government Hospital, in case the
certificate is issued by a medical
authority who is not a government
servant (with seal))

Signature/Thumb
impression of the person
in whose favour certificate
of disability is issued.

Note: In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.

Note: The principal rules were published in the Gazette of India by Ministry of Social Justice and Empowerment vide notification number 489, dated 15.06.2017.

Government of
(Name & Address of the authority issuing the certificate)

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY
WEAKER SECTIONS**

Certificate No. _____

Date _____

1. This is to certify that Shri/Smt./Kumari _____
son/daughter/wife of _____ permanent resident of
_____, Village/Street _____ Post Office
_____ District _____ in the State/Union Territory
_____ Pin Code _____ whose photograph is attested below belongs to
Economically Weaker Sections, since the gross annual income* of his/her “**family**”** is below
Rs. 8 lakh (Rupees Eight Lakh only) for the financial year 2025-2026. His/her family does not
own or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is
not recognized as a Schedule Caste, Schedule Tribe and Other Backward Classes (Central List).

Signature with seal of Officer _____

Name _____

Designation _____

Recent Passport size
attested photograph
of the applicant

**The income and assets of the families as mentioned
would be required to be certified by an officer not
below the rank of Tehsildar in the States/UTs.**

* **Note1:** Income covered all sources i.e., salary, agricultural, business, profession, etc.

** **Note2:** The term “**Family**” for this purpose includes the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

*** **Note3:** The property held by a “**Family**” in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.